

## Risk management framework

Information below will assist when completing table 4.2 in the Bush Connect Application form.

Risk management is the identification, assessment and prioritisation of risks that may impact on the successful delivery of the project. Although some risks have the potential to have a positive influence, the majority of risks create a degree of uncertainty and can impact on the ability to meet the projects objectives. This process requires you to identify risks, determine the 'likelihood' of those risks occurring, determine the 'impact' if those risks occurred and identify actions/treatments to mitigate the risk.

When completing this section it is important to consider each of your objectives and more specifically their associated activities that have been identified in Section 4 of this Project Business Plan.

The likelihood scale uses 'very likely', 'likely' or 'unlikely' to determine the probability of a risk occurring. A description of the likelihood scale is provided in the following table:

Likelihood scale	
Very likely	Almost certain, it will probably occur several times a year
Likely	High probability, it will happen once a year
Unlikely	Unlikely, but not impossible

The impact scale uses 'major', 'moderate' or 'minor' to determine the consequences if a risk occurred. A description of the impact scale is provided in the following table:

Impact Scale	
Major	High consequences
Moderate	Moderate level consequences
Minor	Minor, or negligible consequences of effects

Risk evaluation combines the likelihood together with the level of impact to evaluate the potential severity of risk. Risk evaluation is categorised by extreme, high, medium and low. For example if a risk was determined as 'likely' under the likelihood scale and 'moderate' on the impact scale then the risk would be evaluated as medium.

Risk Evaluation Scale				
Likelihood ↑	<b>Very Likely</b>	Medium	High	Extreme
	<b>Likely</b>	Low	Medium	High
	<b>Unlikely</b>	Low	Low	Medium
		<b>Minor</b>	<b>Moderate</b>	<b>Major</b>
		Impact →		

The last step in the risk assessment process is to identify treatments/actions based on the risk evaluation. The treatment/action should reflect the level of risk. Obviously the higher the risk evaluation the more priority should be given to ensuring the risk is mitigated.

Please follow the steps below in completing this section. This section will help you identify potential risks associated with your project, rate those risks according to their 'likelihood' of occurring and their 'impact' if they occurred along with 'treatment/action' you will implement to reduce the risk.

- Step 1** Identify potential risks to your project and complete Step 1 in table 4.2. If the risk is associated with an action in a species conservation project, you should review against the likelihood of success score in the database and if inconsistent discuss with the project mentor so that the SOS database can be amended as appropriate
- Step 2** Identify the likelihood of each potential risk occurring using the likelihood scale provided above and select the appropriate rating in Step 2 in table 4.2.
- Step 3** Identify the impact of each potential risk using the impact scale provided above and select the appropriate rating in Step 3 in table 4.2.
- Step 4** Identify the level of risk using the risk evaluation scale provided above and select the appropriate rating in Step 4 in table 4.2.
- Step 5** Identify the treatment/action or mitigation option you will implement to reduce and/or manage the risk and complete Step 5 in table 4.2.

Every effort has been made to ensure that the information in this document is accurate at the time of publication. However, as appropriate, readers should obtain independent advice before making any decision based on this information.

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