Environmental Research Program

Expression of Interest Form

Closing Date: 3pm Monday 13 March 2017

General information

- To complete this form you must have the latest Adobe Acrobat Reader installed. You can download the latest version from the Adobe website.

- **Do not use Acrobat Pro** – it will not save the data that you have entered onto the form. You must use Adobe Reader.

- Refer to the Guidelines for completing your Expression of Interest and the Program Guidelines prior to completing this Expression of Interest.

- **Please answer every question.** Where a question does not apply to your proposal, write 'not applicable' or preferably briefly explain why. This form is set at six pages in length and text boxes will not expand.

- Submit your application by the closing date: **3pm Monday, 13 March 2017**.

Enquiries

NSW Environmental Trust

Telephone: (02) 8837 6093

Email: info@environmentaltrust.nsw.gov.au

Proposal summary

Lead organisation	
Project title	

Program priority theme

Contaminants and Pollution   Biodiversity   Emerging priority

Climate adaption   Mechanisms for social engagement

Funding range

Less than $50,000 $50,001 to $100,000 $100,001 to $150,000

Part A: Organisation details

A1   Lead organisation details

Organisation

ABN   Registered for GST

Postal Address

Suburb   State   Post code

A2   Contact details for Principal Researcher (may not be in lead organisation)

Title   First name   Surname

Organisation

Position

Phone   Mobile

Email

A3   Primary contact in lead organisation (for all correspondence)

Title   First name   Surname

Position

Phone   Mobile

Email

A4   What is the legal status of your lead organisation? (Select ONE box only)

State government   Local government   University   Not-for-profit organisation

Other (please detail)

Part B: Project details

B1   Project title (maximum of 68 characters including spaces)

B2   Project summary

Please provide a 100 word, maximum, summary of your project. This summary will be used to promote your project on the Environmental Trust website and in media releases.

B3   Program priorities. Tick the category that best describes your project. (Select ONE box only)

Contaminants and Pollution   Biodiversity

Climate adaption   Mechanisms for social engagement

Check this box if your proposal is **not** a program priority, but addresses another *emerging priority*

B4   What type of research will you undertake? (Select ONE box only)

Biophysical   Social   Economic

B5   Funding range. What range of funding are you seeking from the NSW Environmental Trust?

Less than $50,000 $50,001 to $100,000 $100,001 to $150,000

B6   Time frame. Projects must start between 1 January 2018 and 1 March 2018

Note: Project timeline - maximum 3 years duration

Project commencement date   Proposed completion date

Criterion 1: Significance for the environment

B7   Problem/issue to be addressed and why is this relevant.

Describe the environmental problem or issue to be addressed and its significance for the NSW environmental protection and/or nature conservation.

B8   Project objectives

List the project objectives (ensure you provide a list of your objectives and not a list of activities and outputs)

B9   List the expected environmental outcomes of the project

Criterion 2: Merit of the research

B10   Outline your research method

B11   Outline details of your previous research in this or related fields, including journal references

B12   Outline the other current research on this topic, and name databases you have searched to obtain this information.

B13   Consultation on relevance and design

Who have you discussed your proposal with to help determine the need for this project; the usefulness of the output proposed, and appropriate implementation of findings

Name, position and organisation	Result of consultation	Will they be a collaborator?

Criterion 3: Collaboration

B14a   Collaborators

Please list your project collaborators. Include information on their anticipated roles and responsibilities in delivering the project. Evidence of their willingness to collaborate may be attached. If you are invited to submit a full application, you will be required to provide evidence of agreement to collaborate.

Names, positions and organisation	Anticipated roles and responsibilities in delivering the project	Confirmed

B14b   End users

Please list the end users of your research and provide information on their anticipated application of the research outcomes. Evidence of their support of the research may be attached. If you are invited to submit a full application you will be required to provide evidence of agreement.

Names, positions and organisation	Anticipated application of the research outcome	Confirmed

B15   Communication

How you are going to engage your collaborators (and other relevant stakeholders) throughout your project, and to effectively implement and disseminate your research findings?

Criterion 4: Potential for success

B16   How have you determined that the amount requested and timeframe allowed will result in your research reaching a practical outcome?

Part C: Authorisations

Person authorising submission of Expression of Interest

Include the name of your Chairperson, Chief Executive Officer, or senior officer who can attest to the accuracy of the information contained in this Expression of Interest.

Name

Title/position

Organisation

Email

Phone   Mobile   Date

Part D: EOI evaluation

Please provide some basic feedback on your experience with applying to the Research program. All feedback will be collated to provide overall picture and used to assist development of future Environmental Trust documentation.

| 1. | Where did you hear about the program? |

☐ Newspaper advert   ☐ Email from the Trust   ☐ Trust's website   ☐ Web search

☐ Colleague or other contact   ☐ Specialist/professional network   ☐ Other (specify below)

| 2. | Time taken to develop your project (including negotiation with collaborators) |

☐ Less than 5 hours   ☐ 5 – 20 hours   ☐ 20 – 40 hours   ☐ More than 40 hours

| 3. | Time taken to complete the EOI form |

☐ Less than 2 hours   ☐ 2 – 5 hours   ☐ 5 – 10 hours   ☐ More than 10 hours

| 4. | Difficulty completing the application |

☐ Very easy   ☐ Easy   ☐ Moderate   ☐ Difficult   ☐ Very difficult

Part G: Application submission

It is recommended that you read all sections of the Guidelines, particularly those sections covering the objectives of the program, eligibility, and assessment criteria.

Applicants must adhere to the naming instructions for submitting their application documents.

Before submitting your application, please refer to the submission process set-out below.

- Individual researchers from universities and state wide organisations should not submit their EOI directly to the Trust.
- Applications from universities must be submitted via their Research/Grants Office to ensure that limits are not exceeded (3 EOIs per priority).
- Applications from state wide organisations should be submitted via their Head Office/Chief Executive Officer.
- Answer **all** questions in the EOI form.
- Submit your entire application by **Email**. **Postal submissions will not be accepted.**
- **Do not fax** any part of your application.
- Type only in the spaces provided in the form. The boxes provided for answers to questions are a set size, and will not expand to accommodate additional text.
- Have your application authorised by the appropriately authorised person.
- Do not submit any attachments with the EOI form, except those providing evidence of support from key end-users and collaborators. All other attachments will not be accepted. .
- Submit your EOI form by the **closing date 3pm Monday 13 March 2017**

Email to:	apply@environmentaltrust.nsw.gov.au	**Do not ZIP your application form.** - Name your form **ONLY as**: *Organisation Name – EOI and include number if more than 1.* **Email subject line must use this format:** *Research EOI.* - If submitting more than one application, only one priority per email. If more than one application is being submitted, number the emails accordingly, i.e. adding Application 1, Application 2 etc. after program name. **Application form must be sent as the PDF smart form.**

Any application that is late, incomplete or ineligible will not be considered.