

# APPLICATION FOR LICENCE

## To sell and/or possess ionising radiation apparatus and/or radioactive substances



Office of  
Environment  
& Heritage

ABN 30 841 387 271

Form approved under s 6 (4) of the *Radiation Control Act 1990*

**TAX INVOICE**

- (1) A licence is valid for either one year or three years and is required to be renewed. A one year licence application fee is **\$117** and a three year licence application fee is **\$226**.
- (2) A company or an individual may apply for a licence to sell and/or possess ionising radiation apparatus and/or radioactive substances.
- (3) Information on licensing is available on the radiation licensing web page at [www.environment.nsw.gov.au/radiation](http://www.environment.nsw.gov.au/radiation) or by contacting the Office of Environment and Heritage on 131 555.

### 1. Details of applicant

Please print clearly

Applicant is: (please tick one and give details)

A company:  
(use exact name of  
corporation)

Name: .....

OR

ACN or ARBN

An individual:

(If more than one,  
attach a separate  
sheet)

Title

Given names

Family name

**AND**

(if applicable) ABN

Business Name

Street address or  
registered office:

(not a PO box)

Suburb

State

Postcode

Postal address and  
fax for  
correspondence:

Suburb

State

Postcode

Fax

Title

Given names

Family name

Contact person:

Position

Tel (BH)

Mobile

Email

Fax

### 2. Licence details

Have you previously held a NSW Radiation Control Act licence?  Yes  No

If yes, please provide details:

Licence no.

Date of expiry

If any radiation apparatus registrations are held, please provide  
your customer number:

### 3. Licence activities

Please tick proposed activities to be undertaken under this licence:

sell and/or possess radiation apparatus

sell and/or possess radioactive substances or items containing radioactive substances

#### 4. Duration of Licence

Please indicate for how long you wish your licence to be valid

1 year

3 years

#### 5. Declaration

I declare that the information I have supplied in this application is not false or misleading in a material particular.

Name (please print)

Signature

Position

Date

Authority to sign as  The applicant, or  A person authorised by the applicant

Common Seal, Public Authority Seal or Council Seal (if used)

A person who signs on behalf of a Company must provide proof that they have authorisation by the company to sign on its behalf i.e. use of seal or by attaching supporting documentation or letter.

#### Please note:

1. The licence application fee for a one year licence of \$117 (GST exempt) OR the application fee for a three year licence of \$226 (GST exempt), must accompany this form.
2. If the application is approved, a licence certificate will be sent to you.
3. Your 'personal information' is collected and held by the Office of Environment and Heritage, 59-61 Goulburn Street, Sydney NSW 2000. The information is collected in order to process and consider your application. If you fail to supply all the information requested your application cannot be processed. The information may be used for other purposes relating to the administration and enforcement of the *Radiation Control Act 1990*. You have a right to access or correct your 'personal information' in accordance with the provisions of the *Privacy and Personal Information Protection Act 1998*.

\*\*\* INCOMPLETE APPLICATIONS CANNOT BE PROCESSED \*\*\*

#### Payment details

Payment can be made by credit card, cheque or money order. Cheques and money orders should be made payable to the Office of Environment and Heritage in Australian currency.

Visa

Mastercard

Cheque

Money order

Card number: \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

Expiry: \_ \_ / \_ \_

Cardholder's name: \_\_\_\_\_

Amount: \$ \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_

#### Checklist for applicants

Before sending your application, please ensure:

- All relevant information has been supplied
- The application fee of \$117 or \$226 is attached
- The form has been signed

**Send completed form to:**  
Licensing and Registration Team  
Hazardous Materials, Chemicals and Radiation Section  
Office of Environment and Heritage  
Department of Premier and Cabinet  
PO Box A290  
SYDNEY SOUTH NSW 1232  
Tel: 131 555  
Fax: 02 9995 6603  
Email: [info@environment.nsw.gov.au](mailto:info@environment.nsw.gov.au)  
Web: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

**The Office of Environment and Heritage (OEH performs the functions of the Environment Protection Authority (EPA))**