# DEPARTMENT OF PLANNING, INDUSTRY AND ENVIRONMENT

### Biodiversity Values Map Explanation Report application form

Use this form to apply for a Biodiversity Values Map Explanation Report (BVER). A BVER provides a detailed map and definition of all the Biodiversity Values Map layers applicable to areas of land nominated in this application. It is recommended that you obtain a BVER for your landholding before applying for a map review.

To complete this application you will need to provide proof of identification, proof of ownership of the land nominated in the application or direct association with the land, e.g. rates notice, title deed or lease agreement and lot/DP numbers or a map for the land you wish to be assessed in the BVER. The application will take approximately 20 minutes to complete.

If you require assistance to complete this form, contact the Map Review team at map.review@environment.nsw.gov.au or on 02 6360 9000.

## Section A – Application type

I wish to apply for a:

|  |
| --- |
|[ ]  BVER – complete all sections of the form (only use Section F if an agent is acting on your behalf). |

## Section B – Landholder contact details

**Note:** If you are applying on behalf of a company, corporation, partnership, trust or other business entity, please add the name, contact details and ID for the nominated representative acting on behalf of the business.

|  |  |
| --- | --- |
| Surname: |   |
| First name |   |
| Name of company/corporation/partnership/trust if applicable: |   |
| ABN: |   |
| Postal address: |   |
| Email: |   |
| Phone number: | Work: |   | Home: |   |
| Mobile: |   | Preferred Contact: |   |

Are you using an agent to act on your behalf during this process?

|  |  |
| --- | --- |
|[ ]  Yes. If yes, complete the Agent's Authority to Act below. |[ ]  No. |

## Section C – Landholder proof of identification

|  |  |  |  |
| --- | --- | --- | --- |
| Driver Licence Number: |   | Expirydate: |   |

If you do not have a Driver Licence, please contact the map review team on 02 6360 9000 or map.review@environment.nsw.gov.au.

## Section D – Landholding information

|  |  |
| --- | --- |
| Please state if you are the owner, lessee or other: |   |
| Other (enter description of your direct association with land): |   |

Note: You must provide evidence to verify your legitimate and direct association with the landholding. Provide a description of your direct association with the land below and attach supporting documents (e.g. rates notice, title deed, lease agreement).

List all Lot and Deposited Plan (DP) numbers applicable to the land to be included in the BVER. Attach a separate list if required **or** provide a map clearly identifying the lot/DP numbers of the land to be included in the BVER. The OEH online [Biodiversity Values Map viewer](https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BOSETMap) can be used to identify the land to be reviewed.

|  |  |
| --- | --- |
| **Property name** |   |
| **Property address** |   |
| **Suburb** |   | **State** |   | **Postcode** |   |
| **Lot number** | **Section number** | **DP number** |
|   |   |   |
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I have attached a map clearly identifying the whole or partial lot/DP areas of land to be included in the BVER.

|  |  |
| --- | --- |
|[ ]  Yes |[ ]  No |

## Section E – Landholder’s signature

It is an offence to provide information in connection with a matter under *Biodiversity Conservation Act 2016* that you know, or ought to reasonably know, is false and misleading in a material particular (see s13.10 *Biodiversity Conservation Act 2016*).

|  |  |
| --- | --- |
| I, |   |
| state that the information provided as part of this request is true and correct to the best of my knowledge. |
| Signature of applicant |   | Date: |   |

Typing your name here constitutes a signature for the purposes of this form.

## Section F – Agent’s Authority to Act

If you wish to authorise an Agent to act on your behalf, please complete and sign the Landholder section below and ensure your agent has completed and signed the Agent section below.

### Part A – Agent to complete

|  |  |
| --- | --- |
| Agent name: |   |
| Agent company |   |
| Agent address: |   |
| Email:  |   |
| Phone number –Work: |   | Mobile: |   |
| Preferred contact: |   |
| Driver Licence Number: |   | Expiry date: |   |
| Agent’s signature: |   | Date: |   |

Typing your name here constitutes a signature for the purposes of this form.

### Part B – Landholder to complete:

I authorise the person whose name and signature appears above to act on my behalf to complete all relevant application forms and do any of the following things on my behalf in relation to an application for a BVER:

|  |
| --- |
|[ ]  Receive any communications from the Department of Planning, Industry and Environment |
|[ ]  Receive a BVER |
|[ ]  Provide any required information to the Department to determine a BVER Landholder name (as shown on the attached application form): |

Landholder name (as shown on the attached application form):

|  |  |  |  |
| --- | --- | --- | --- |
| Landholder’s signature: |   | Date: |   |

Typing your name here constitutes a signature for the purposes of this form.

|  |
| --- |
|[ ]  I wish to receive a copy of any information provided to my agent. |
|[ ]  I do not wish to receive any information from the Department, please send all communications direct to my agent. |

## Checklist for submitting your application

[ ]  Complete all fields in this form if this is your first application.

[ ]  **Important:** Complete the Agent’s Authority to Act if using a third party to manage your application.

You may wish to attach a map clearly identifying the boundary of the area applicable to this application. The [online map viewer](https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BOSETMap) can be used to identify the land to be reviewed.

[ ]  Submit your application:

* By email to map.review@environment.nsw.gov.au



* In person at selected Department of Planning, Industry and Environment offices (Phone 02 6360 9000), or
* By mail to:
NSW Department of Planning, Industry and Environment
Map Review Team
Locked Bag 6010
Orange NSW 2800

Information provided in this application form is collected for the purposes of providing BVERs and/or for carrying out and administering the Biodiversity Map generally. The information may be shared with other government agencies if directly relevant. The supply of information is voluntary, but is necessary for the purposes of obtaining a BVER or Biodiversity Values Map Review.

To access or update your information please contact the Map Review team on 02 6360 9000, or for more details about our privacy obligations, please contact a Senior Governance Officer on 02 9995 6080 or visit [Our commitment to privacy and security](http://www.environment.nsw.gov.au/help/privacy.htm).