Organics Infrastructure (Large and Small) grants program

Part C: Project Plan

|  |  |
| --- | --- |
| Organisation Name |  |
| Project Title |  |

When completing this template refer to the document: Project Plan guide.

| Item | **Relevant details for your project** |
| --- | --- |
| **Objective** |  |
| **Outcomes** |  |
| **Outputs** |  |
| **Governance arrangements** |  |
| **Resources** |  |
| **Stakeholders** |  |
| **Guidelines and technical standards** |  |
| **Legislative requirements and approvals** |  |
| **Quality control** |  |
| **Procurement** |  |
| **Measuring success** |  |
| **Capturing lessons learnt** |  |
| **Tasks: Key project steps** | Present this information in a Gantt Chart or similar (as a separate attachment) |
| **Major risks and minimisation strategies** | Complete the table below |

Planning for the main risks

|  |  |  |  |
| --- | --- | --- | --- |
| **Description of the risk** | **Risk rating**  Refer to matrix: *Low, Medium, High, Extreme* | **Mitigation measures you plan to put in place** | **Revised risk rating**  Use the matrix to assess: *Low, Medium, High, Extreme* |
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Published by the NSW Environmental Trust, Locked Bag 5022, Parramatta 2124 Phone: 02 8837 6093  
Email: waste.recycling@environmentaltrust.nsw.gov.au Website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au) EES 2021/0328 August 2021