Organics Infrastructure (Large and Small) grants program  
Stream 5: Transfer Stations

NSW EPA - Business Case Advisory Service Application

General information

Applicants who are applying for funding under **Stream 5** **Transfer Stations** of the Organics Infrastructure (Large and Small) grants program can also apply to the NSW Environment Protection Authority (EPA) for assistance in the preparation of a business case.

This assistance is at the discretion of the EPA based on the information provided in this application. If assistance is approved a maximum of six hours is available. Assistance is provided by the EPA at no cost to the applicant. For more details please refer to the [Guidelines for Applicants](https://preview.environment.nsw.gov.au/funding-and-support/nsw-environmental-trust/grants-available/organics-infrastructure/stream-5-transfer-stations).

You are encouraged to apply as soon as possible for this assistance as there are a limited number of advisors and a limited period available prior to the close of grant applications. Applications for business case support will not be accepted after **3pm Wednesday, 21 August 2019.**

1. Project title and duration.

|  |  |
| --- | --- |
| Project name |  |

1. Organisation details.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Organisation |  | | | | |
|  | | | | | |
| ABN |  | | Registered for GST Yes  No | | |
|  | | | | | |
| Postal Address |  | | | | |
|  |  | | | | |
| Suburb |  | State |  | Post code |  |

1. Contact person for the project.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title |  | First name |  | Surname |  |
|  | | | | | |
| Position |  | | | | |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone |  | Mobile |  |
|  |  | | |
| Email |  | | |

1. What is the legal status of your organisation? (Select **ONE** only).

|  |  |  |  |
| --- | --- | --- | --- |
|  | NSW council |  | Collection contractor |
|  | Other local-government controlled organisation |  | Organics processor |
|  | Other (*please specify*): | | |

1. Management structure.

|  |  |  |
| --- | --- | --- |
|  | Name | Position title |
| Management structure details:  Please provide details of key individuals involved in the project. |  |  |
|  |  |
|  |  |
|  |  |
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|  |  |  |  |
| --- | --- | --- | --- |
| Number of years trading |  | Years under current executive |  |
|  |  |  |  |
| Full-time employees |  | Total full-time equivalent (e.g. volunteers) |  |

1. Project value.

|  |  |  |  |
| --- | --- | --- | --- |
| Estimated total capital costs of project | $ | Estimated amount of grant required | $ |

1. Project location. Please specify where your project is located.

Please specify where your project is located.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of site |  | | | | |
|  | | | | | |
| Address |  | | | | |
|  |  | | | | |
| Suburb |  | State |  | Post code |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Local governments area input organics is sourced from |  |  |  |
|  |  |  |
|  |  |  |
|  | | | |

1. What current EPA licences and Development Consents do your currently hold for the facility?

|  |
| --- |
|  |

1. In the last five years have you, or any alliance/partner organisation received any penalty notices, clean up notices, prevention notices, licence suspensions, licence revocations, convictions or prosecutions under NSW Environment Protection laws including National Parks and Wildlife Act 1974, Protection of the Environment Operations Act 2014 and the Native Vegetation Act 2003?

Yes  No If yes, please provide detail below and what improved processes you have implemented to correct these breaches (attach additional supporting information if needed).

|  |
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|  |

1. Has your organisation purchased or committed to any of the equipment/infrastructure for which you are applying for funding, or providing as your co-contribution, in this application?

Yes  No If yes, your organisation is **not eligible** to apply for funding for that equipment/infrastructure.

1. What type of business support do you wish to receive? (Tick **ALL** that apply).

|  |  |  |  |
| --- | --- | --- | --- |
|  | Market analysis |  | Cost benefit and financial analysis |
|  | Technical analysis |  | Project planning |

1. Project description.

Please describe your project, and how far advanced you are in project planning and design. For example: What is it that you are wanting to do? , Have you investigated land use planning and environment protection license requirements? What infrastructure do you plan to install? What is the timeline for completion of the project?

|  |
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|  |

1. Please provide information on any barriers to implementing this project

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| --- |
|  |

1. Project category (what is it that the project is undertaking?) Select **ONE** only from the following.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Existing organics transfer station | |  | New organics transfer station | |
| Current capacity | |  | Proposed new capacity | |  |
| Proposed future capacity | |  |  | |  |

1. Input organics

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Submission details

For further information, please call the EPA on (02) 9995 6876

|  |
| --- |
| This application form must be emailed as a **WORD document**  Email your form to: [organics.recycling@epa.nsw.gov.au](mailto:organics.recycling@epa.nsw.gov.au)  **Note:** Requests for assistance under the Business Case Advisory Service are available until:  3pm Wednesday, 21 August 2019  You are encouraged to apply early to allow sufficient time and resources to assist you with your request. |

Published by the NSW Environmental Trust, PO Box 644, Parramatta 2124 Phone: 02 8837 6093

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