**Department of Planning, Industry and Environment  
Application to Renew a Licence to   
Catch and Release Possums**

***Biodiversity Conservation Act 2016***

Fill out this form to apply to renew a biodiversity conservation licence under the *Biodiversity Conservation Act 2016* to catch and release possums.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Licence number | | | | | | | |
| Company name | | | | | | | |
| First name | | | Other names | | | | |
| Surname | | | | | Date of birth | | |
| Position within company | | | | | | | |
| Company postal address | Address | | | | | | |
| Suburb/Town | | | State . | | | Postcode . |
| Preferred phone | | | Alternative phone | | | | |
| Email | | | | | | | |
| Website | | | | | | | |
| Australian Business Number (ABN) | | | | | | | |
| Australian Company Number (ACN\*)  \* if you have an ACN number and wish your other company employees to be authorised under this licence, please provide their details below. | | | | | | | |
| First name | | Other names | Surname | | | Date of birth | |
|  | |  |  | | |  | |
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**Important: Please ensure your activity report for the previous licence term is attached.**

I do hereby apply for a biodiversity conservation licence under the *Biodiversity Conservation Act 2016* to live-trap and release nuisance possums. I have read and understand the conditions that may apply to the licence if granted.

The **fee of $30.00** is attached.

**I declare that all the information provided by me in this application is true and correct.**

|  |  |
| --- | --- |
| Signature: | Date: |

**Privacy statement**

This application form contains information that identifies you and is defined as personal information under *the NSW Privacy and Personal Information Protection Act 1998*. Your personal information is being collected for the purpose of processing and assessing your application for a biodiversity conservation licence under the *Biodiversity Conservation Act 2016*, Biodiversity Conservation Regulation 2017 or other instruments made under this Act. It is also being collected to allow the Department of Planning, Industry and Environment to administer the licence scheme, including to carry out reporting, auditing and compliance. The Department will only use your personal information for a purpose that is consistent with these purposes. This includes contacting you from time to time about proposed changes to the licence scheme. Consistent with the purpose of collection, the Department may disclose your personal information to the third parties for the purposes of confirming information provided by you in this application, and for compliance and investigation purposes. Your personal information may also be disclosed to a third party under an exemption under privacy law, including in circumstances where disclosure is required for a law enforcement purpose or as part of the investigation functions of an agency. Your personal information will be held by the Department in a secure, government accredited database. You may access and amend your personal information by contacting us – email the Privacy Officer at pia@environment.nsw.gov.au or telephone on 02 9995 5266.

**Public register**

As required by the *Biodiversity Conservation Act 2016*, a public register of biodiversity conservation licences will be published on the Department’s website. The public register will **not** include personal information of individuals. Information about the location of plants and animals covered by licences will be restricted to postcode.

**Offences**

It is an offence to provide false or misleading information in applications and documents in connection with matters under the *Biodiversity Conservation Act 2016*.

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| **Payment details** | | | | | | | | | | | | | | | | | | | |
| Enter your payment details here if you are paying by Credit Card (a merchant fee of 0.4% will be charged to all credit card transactions). You may also pay by cheque or money order (made payable to Department of Planning, Industry and Environment). | | | | | | | | | | | | | | | | | | | |
| Card type | MasterCard  Visa | | | | | | | | | | | | | | | | | | |
| Card number |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Expiry date –  month/year (xx/xx) | . | | **/** | . | |  | | | | | | | | | | | | | |
| CCV number | . (this is located on the back of your credit/debit card next to the signature panel strip) | | | | | | | | | | | | | | | | | | |
| Amount ($) | $ . | | | | | | | | | | | | | | | | | | |
| Name on card |  | | | | | | | | | | | | | | | | | | |
| Cardholder’s signature |  | | | | | | | | | | | | | | | | | | |

**Renewal not required**

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| --- |
| I do not wish to renew the licence issued to (insert name): |
| Licence number: |

**Important: Please ensure your activity report for the previous licence term is attached.**

|  |  |
| --- | --- |
| Signature: | Date: |

Applications/enquiries may be directed to:

Wildlife Team

PO Box 1967 Hurstville NSW 1481

Phone: 02 9585 6406

Email: [wildlife.licensing@environment.nsw.gov.au](mailto:wildlife.licensing@environment.nsw.gov.au)

Department of Planning, Industry and Environment, 59 Goulburn Street, Sydney South NSW 2000. Phone: 1300 361 967 (DPIE and national parks enquiries); email: info@environment.nsw.gov.au; website: www.environment.nsw.gov.au; EES 2019/0393; October 2019.