



Filming and photography application

This application is required for filming and photography activities proposed within areas managed by NSW National Parks and Wildlife Service (NPWS). You must have approval before you commence filming activities within these parks.

A minimum of at least 7 full business days is required to process this application. You can contact park.businesses@environment.nsw.gov.au or your local NPWS office to discuss any specific issues or requirements.

Your activity will be assessed based on the information you provide in this form.

Company details

Name of production company/organisation*	
ABN/ACN	
Company address	
Company phone	
Email	
Name of the company applying on behalf of (if applicable)	

*Name must match the insured party on the public liability insurance certificate.

Contact details

Onsite contact

Onsite contact name	
Position	
Mobile	
Email	

Production contact

Production contact name	
Position	
Mobile	
Email	

Production and location details

Name of production		
Type of filming / photography application (select 1)	<input type="checkbox"/> Commercial filming and photography <input type="checkbox"/> Travel and lifestyle production* *Travel and lifestyle productions must meet the relevant criteria as identified on the Apply for permission for filming or photography in a national park webpage.	
Type of filming/photography	<input type="checkbox"/> Filming <input type="checkbox"/> Stills photography	
Type of production:	<input type="checkbox"/> Advertising <input type="checkbox"/> Corporate video <input type="checkbox"/> Documentary <input type="checkbox"/> Feature or short film <input type="checkbox"/> Internal use <input type="checkbox"/> Music video <input type="checkbox"/> News and current affairs <input type="checkbox"/> Student filming/photography (e.g. TAFE, University) <input type="checkbox"/> Social media <input type="checkbox"/> TV commercial <input type="checkbox"/> TV show <input type="checkbox"/> Other (provide details)	
Other (provide details)		
<i>Travel and lifestyle only</i> Check all that are relevant*	If the filming or photography is classified as travel and lifestyle and supports the promotion and values of NSW national parks, application fees may be waived. For this to occur, the filming/photography must include the following (minimum three): <input type="checkbox"/> NPWS logo in credits <input type="checkbox"/> the national park(s) name in supers or voiceover <input type="checkbox"/> location within the park(s) in supers or voiceover <input type="checkbox"/> image of national park signage with park name or attraction (e.g. lookout) <input type="checkbox"/> national park URL link – nationalparks.nsw.gov.au <input type="checkbox"/> NPWS Ranger in uniform (where suitable and approved) <input type="checkbox"/> promotion of the NSW National Parks app <input type="checkbox"/> credit NPWS by @NSWNationalParks (Facebook) and/or @nswnationalparks & #NSWParks (Instagram)	
<i>Travel and lifestyle only</i> Submitting on behalf of Tourism Australia, Destination NSW or a NSW Government agency	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide a letterhead from Tourism Australia, Destination NSW or the NSW Government agency and your contact's details.	
	Contact name	Phone number
	Position	Email
Distribution	<input type="checkbox"/> Television <input type="checkbox"/> Film/movie <input type="checkbox"/> Website	<input type="checkbox"/> Social media <input type="checkbox"/> Print

Filming and photography locations

For multiple, complex activities using more than two locations, attach a separate document listing each location's details based on the format below.

Location 1

Date	
National park or reserve	
Location within the park*	
Start time	
End time	

Location 2

Date	
National park or reserve	
Location within the park*	
Start time	
End time	

*Please **attach a detailed map** of the production locations.

Logistics and park impact

Number of crew	
Number of talent	
Number of essential vehicles on the site	
Vehicle Type, Size and Registration*	

* If more than one, please list them in the [Description of production and additional details section](#).

Please note: This relates to production vehicles only. Cast/crew parking must be arranged off-site as parking is limited.

Drone or remotely piloted aircraft use (if applicable)

Before seeking approval from NPWS, you must make sure that you comply with [Civil Aviation Safety Authority \(CASA\) regulations](#) and have [registered your drone](#).

Please also ensure you have also read the [Drones in parks policy](#).

Will you be using a drone or remotely piloted aircraft (RPA)? Yes No

Aviation reference number (ARN)	
Make, model, weight, serial number and type of drone	

The following supporting documents **must be attached at the time of application:**

Flight plan map (must include take-off, landing, and 30m radius)
Flight risk assessment and safety plan (must be site specific)
Pilot's current CASA Remote Pilot Licence (RePL) or Remotely piloted aircraft (RPA) operator accreditation (for drones under 2kg)
Current remotely piloted aircraft (RPA) operator's certificate (ReOC) (if applicable)
Public Liability Insurance in the name of the ReOC holder (if applicable)

Additional details

Please check any of the following that is relevant to the filming/photography production.

<p>Special arrangements or non-standard uses of an area are required For example, exclusive use of an area, security, parking, road closures, camping or on-site accommodation.</p>
<p>Aboriginal stories, cultural interpretation, artefacts, sites, people or historic heritage will be included in the production If yes, please provide a letter of endorsement from the local Aboriginal custodians.</p>
<p>Earthworks or other environmental modifications are required Including clearing of vegetation, bringing rocks/soil/plants into the park, removal/relocation of rocks/soil/plants, erection of structures, use of unformed roads/tracks/trails or undeveloped sites.</p>
<p>Animals feature in the on-park filming production. Including: photography of marine mammals, use of park animals, disturbance of animals/habitat, bringing animal/s into the park (alive/deceased) or catching/trapping/releasing/relocating animals.</p>
<p>Vehicles will be brought into the park Including props or vehicles with or without wheels.</p>
<p>Temporary structures will be brought into the park for the filming production</p>
<p>Temporary road closures will be required If required, a traffic management plan and evidence of Roads and Maritime Services (RMS) approval must be provided.</p>
<p>Signs or advertising material will be erected for use on park Including but not limited to posters, other advertising materials or traffic management signs.</p>
<p>Flammable substances or fires will be lit in the park (other than in NPWS public fireplaces) for the filming production Including pyrotechnics/special effects, such as smoke or sound.</p>
<p>Weapons or explosives will be brought into and/or used in the park Including but not limited to spearguns, bow and arrow, spears, knives, firearms or explosives.</p>
<p>Dangerous activities will be undertaken or presented as being undertaken in the production Including, but not limited to, abseiling, rock climbing, activities near cliff edges, parachuting, hang gliding.</p>
<p>Digital or other visual effects will be used in the production which changes the visual presentation of the site in relation to park activities or assets</p>
<p>NPWS staff, uniforms, signage or equipment, or equipment designed to represent NPWS, will be featured in the production or required for the production</p>
<p>The park location will be identified in the production</p>
<p>I give NPWS permission to share content created by this filming or photography production</p>
<p>I have been contacted by a NSW Government agency to undertake this filming activity If yes please provide the NSW Government agency, contact name, position, phone number and email</p>
<p>Other, please provide details on the next page:</p>

Description of production and additional details:

Please provide a detailed description of the production, scenes being filmed or photographed and further information to support all questions with a check response above (minimum 150 words). Or attach further details.

Public liability insurance

Please note: Your application will not be accepted unless a valid and current public liability insurance certificate is provided, which must match the name of the organisation listed on this application.

Upload your PLI Certificate of Currency

A copy of my public liability cover/certificate of currency is attached, including:

Public liability insurance for a minimum of AUD 10 million dollars (\$10,000,000)

The public liability insurance names the Department of Planning and Environment as interested parties on the policy as per the following text:

The Minister for Environment and Heritage, the Secretary of the Department of Planning and Environment and the Crown in right of New South Wales.

Payment

A non-refundable application and assessment fee is payable upon submission of this application. NPWS staff will advise you of the exact fee before the charge being made. Additional service charges will be payable where applicable.

Name on card	
Credit card type	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard
Credit card number	
Expiry date	
Signature	

Agreement

I have read and understood the NPWS filming and photography policy and the filming and photography Standard Conditions and accept any additional conditions to which the Agreement may be subject to, including fees and charges payable.

Yes

I agree to abide by the terms and conditions that apply to the filming and photography activities on NPWS managed lands.

Yes

Signature	
Name of applicant	
On behalf of	
Date of application	

Processing

Processing time for a complete application depends on various factors, including the nature of the proposal – a **minimum of at least 7 full business days is required**. You can contact your local NPWS office to discuss any site-specific issues or requirements.

Email the following and any applicable supporting documents to **park.businesses@environment.nsw.gov.au**

Completed Application Form

PLI Certificate of Currency (min. \$10 million with Department listed as interested parties)

Detailed map of filming location

- **Applications are only accepted when all documents are provided at the time of submission.**
- **If document(s) are missing from your application, the 7 business days required to process your application will commence from the date the complete set of documentation is provided.**

The **local NPWS office** will process your application. You will be notified whether or not your application is approved. A security deposit, daily/weekly/hourly fees and any applicable supervision fees are payable upon approval of the application.

Once all fees have been received, the NPWS will issue an agreement which authorises your activities and includes all conditions relating to the filming or photography.

Please read the [Apply to film and take photographs in national parks](#) page for more information.