

# TUGGERAH LAKES EXPERT PANEL MEETING RECORD

Location: Videoconferencing  
Date: Wed 21 October 2020  
Time: 14:30  
Chair: William Glamore

## Agenda Items

14:30 – 14:35	Greetings – Acknowledgement of Country Apologies – none Panel Members: Assoc. Prof. William Glamore (WG) – chair Dr Katherine Dafforn (KD) Dr Angus Ferguson (AF) Sian Fawcett (SF) Stuart Waters (SW) Nicole Ramilo (NR) Assoc. Prof. Damien Maher (DM) David Wainwright (DW) Secretariat: Department of Planning, Industry and Environment - Neil Kelleher (NK) Central Coast Council - Vanessa McCann (VM)	WG, NK
14:35 – 14:40	Minutes from previous meeting accepted	WG, All
14:40 – 14:50	<b>Matters arising from the Minutes</b> EP to ensure all minutes from previous meetings are uploaded to website.	All - ongoing



	<ul style="list-style-type: none"> <li>• Developing models and tools (animations) to help demonstrate lake hydrology and floods</li> <li>• Has followed up on maintenance for structures/assets and ongoing maintenance requirements</li> <li>• Case studies in prep</li> <li>• Draft report near the end of October</li> </ul>	
15:50 - 16:00	<b>Other Business</b> <ul style="list-style-type: none"> <li>• EP to plan for group discussions in November to finalise report and recommendations.</li> </ul>	All

**Next Meeting** 4 November 2020

All

Actions	Description	Who
1.1	EP to review background information located on One Drive	Ongoing - All
1.2	Collaboration space to be set up in Teams	Completed - NK
1.3	EP to review draft TOR and Workplan	Ongoing - All
1.4	EP to begin forming value adding projects that may be out of scope for the EP TOR for consideration for additional engagement	Ongoing - All

2.1	EP Webpages to be developed and hosted on the DPIE site	Ongoing - NK, Steve Crick (Working Group)
2.2	Meetings to be set in advance	Completed - WG
2.3	Payment forms to be filled in and links to super and tax information	completed - All
2.4	Onedrive document relating to the available background information is being updated to reflect the topic and content.	completed - VM

2.5	EP members to place broad topics of questions that they want to ask the community on the Teams collaboration page	Completed - all
3.1	Dates and form of community engagement to be established	SW
3.2	Councillors to be directly contacted	WG – completed – many attempts have been made

4.1	Office of Adam Crouch to be contacted regarding communications	SW
4.2	Proposals to be prepared for work additional to that expected under the TOR	Ongoing - NR, SW, SF, DM, KD, AF.

5.1	Meeting to discuss Comms in detail	SW, WG, NK, VM, Spectrum Comms
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6.1	Comms to go live on 20-07-20	SW and Comms team
6.2	DW to provide presentation on hydrodynamic review to EP	DW

7.1	Modelling files to be sourced to assist DW in his hydrodynamics review	NK, AF
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8.1	Meetings to be organised between EP members and key Council staff on Wrack management and Entrance management	NK, VM
8.2	Online forums to be organised and implemented	SW - Ongoing

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<b>9.1</b>	Meeting to be organized between Councillors and EP – facilitated by Mayor	<b>Council</b>
<b>9.2</b>	Meetings to be organized between EP members and those undertaking the Dredging Strategy, The Entrance Opening Policy, The Flood Characterisation for Tuggerah Lakes	<b>NK - Council</b>
<b>10.1</b>	AF to follow up on possible heavy metal contamination in upper lakes due to operations of now decommissioned power station	<b>AF</b>
<b>11.1</b>	WG and SF to discuss proposal to review chapters to ensure consistency	<b>WG, SF</b>
<b>12.1</b>	Minutes to be put up on website	<b>NK, SC</b>