

## Worksheet 3.1B

# Sustainability project evaluation

Use the following as a guide to evaluate the various sustainability project options. This is an example only – adapt this worksheet to suit your organisation's requirements.

| Name of opportunity or project: |                                                                                                                                                                                                                        |
|---------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Feasibility</b>              | Are there significant obstacles or risks that could threaten the success of the initiative or opportunity?(list them)                                                                                                  |
|                                 | How straightforward would executing the project be, in terms of internal and external collaboration requirements?                                                                                                      |
|                                 | Can the project be delivered as part of a planned building upgrade?                                                                                                                                                    |
|                                 | What are the resources needs, both financial and human?<br>Do we have the capacity to support the project?                                                                                                             |
| <b>Attractiveness</b>           | Is the project well-aligned with the current strategic priorities of the organisation?                                                                                                                                 |
|                                 | Will this project be enthusiastically received by our customers and suppliers and other key external stakeholders?<br>Does awareness training need to be conducted among internal stakeholders to support the project? |

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**Name of opportunity or project:**

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What are the market expectations? e.g. minimum 4.5 star NABERS Energy rating

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Are we likely to realise a significant improvement in the proposed indicators of value? Consider financial and reputation value.

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Detail the environmental and social outcomes of the project. List improvements or impacts on energy, water, waste and recycling, transport, management, indoor environment quality, emissions, ecology, etc.

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What is the impact on our sustainability goals and building performance?

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What is the risk of not implementing the project?

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| <b>Competency</b> | Do we have the right set of project management and environmental skills and competencies in-house? |
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Can we acquire the needed competencies externally?

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Source: Adapted from 'The Sigma Business Case Tool', Sigma Guidelines.