



# AHIP surrender application

This is an application to surrender an **Aboriginal Heritage Impact Permit (AHIP)** under section 90H of the *National Parks and Wildlife Act 1974* (NPW Act).

If you need any help filling out the form, please contact the local Office of Environment and Heritage (OEH) office as listed at the end of this form. Once completed and signed, the form together with any supporting information should be sent to your nearest OEH office (as indicated at the end of this form). Please note that incomplete applications will not be processed.

## 1. Details of AHIP to be surrendered

### 1.1 AHIP number

AHIP number	
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### 1.2 Name of current AHIP holder(s)

Full name(s) of AHIP holder(s)		
ACN /ABN (if applicable)	ACN:	ABN:
Address <sup>#</sup>		

### 1.3 Contact person regarding proposed surrender

Name	Title:	Given name:
	Surname:	
Position		
Phone numbers	Business	Mobile:
Fax		

### 1.4 Reason(s) for surrender

<p>Write down the specific reason(s) why the AHIP is no longer required. For example, you are no longer conducting the actions that would harm or potentially harm Aboriginal object/s or Aboriginal place/s.</p>	
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Please attach extra page(s) if more space is needed.

<sup>#</sup> Must be the registered business address as it appears in the ASIC register, for companies or individuals with an ABN.

## 2. Signature of AHIP holder

Under section 90H NPW Act, an AHIP may only be surrendered on the written application of the holder of the permit.

This application may only be signed by a person(s) with the legal authority to sign it. The various ways in which the application may be signed, and the people who may sign the application, are set out in the categories below.

Please tick (✓) the box next to the category that describes how this application is being signed.

If the AHIP holder is:	The application must be signed and certified by one of the following:
an individual	the individual AHIP holder, or a person approved in writing by OEH to sign on behalf of the AHIP holder
a company	the common seal being affixed in accordance with the <i>Corporations Act 2001</i> , or two directors, or a director and a company secretary, or if a proprietary company that has a sole director who is also the sole company secretary – by that director.
a public authority other than a council	the chief executive officer of the public authority, or by a person delegated to sign on the public authority's behalf in accordance with its legislation (Please note: a copy of the relevant instrument of delegation must be attached to this application).
a local council	the general manager in accordance with s.377 of the <i>Local Government Act 1993</i> (LG Act), or the seal of the council being affixed in a manner authorised under the LG Act.

***I/We (the AHIP holder):***

- ***Would like to apply to surrender the AHIP specified***
- ***declare that the information in this AHIP application form (including any attachments) is not false or misleading in any material particular.***

Signature		Signature	
Name (printed)		Name (printed)	
Position		Position	
Date		Date	

Seal (if signing under seal):

## Additional information

1. The surrender of an AHIP takes effect when you are given notice in writing of OEH's decision to approve the surrender of the AHIP.
2. The approval for surrender may be subject to conditions (s.90I of the NPW Act).
3. It is an offence under s.169(3) of the NPW Act to knowingly give any information in this form that is false or misleading in a material particular.
4. Details of the AHIP application and AHIP will appear on OEH's Public Register. OEH can be asked by any person to provide reasons for refusing or granting an AHIP application.
5. Send the completed form to the nearest OEH office listed below.

## Office of Environment and Heritage

### Metro Branch

#### Greater Sydney Region

Senior Team Leader, Planning  
PO Box 644  
Parramatta NSW 2124  
T: 02 8837 6000  
F: 02 9995 6900

### North Branch

#### Hunter Central Coast Region

Senior Team Leader, Planning  
PO Box 488G  
Newcastle 2300  
T: 02 4908 6800  
F: 02 4908 6810

### North East Region

Senior Team Leader, Planning  
Locked Bag 914  
Coffs Harbour NSW 2450  
T: 02 6659 8235  
F: 02 6659 6187

### North West Region

Senior Team Leader, Planning  
PO Box 2111  
Dubbo NSW 2830  
T: 02 6883 5330  
F: 02 6881 6326

### South Branch

#### Illawarra Region

Senior Team Leader, Planning  
PO Box 513  
Wollongong NSW 2520  
T: 02 4224 9600  
F: 02 4224 4199

### South East Region

Senior Team Leader, Planning  
PO Box 733  
Queanbeyan NSW 2620  
T: 02 6229 7188  
F: 02 6229 7006

### South West Region

Senior Team Leader, Planning  
PO Box 544  
Albury NSW 2640  
T: 02 6022 0600  
F: 02 6022 0610