



APPLICATION FOR DANGEROUS GOODS VEHICLE LICENCE

☐ **NEW LICENCE** (Where applicant has no current NSW vehicle licence)

☐ **ADDITION OR AMENDMENT TO EXISTING LICENCE** Licence no: DGV

☐ **TRANSFER OF LICENCE** Licence no: DGV

Please read General Information on pages 3 and 4.

1. APPLICANT DETAILS

Full name(s) or Company name

Note: The licence holder must be an individual, company, body corporate or public authority - NOT a partnership name, joint venture name or trading name.

Trading name (if any)

ACN or ABN No. (if appropriate)

Phone

Office address

Postcode

Postal address

Postcode

2. CERTIFICATION

I certify that the details shown in this application and any attachments, including images of tank compliance plates, are correct and that the vehicle or vehicles detailed in this application comply with the requirements of the Dangerous Goods (Road and Rail Transport) Act 2008 and Regulations made under that Act.

I have attached the appropriate fee.

Signed

Date

Name (print)

Position

Phone No

Fax No

Email

3. ALTERNATIVE CONTACT DETAILS

If further information is required in relation to any vehicle in this application, the following should be contacted (leave blank if the applicant on page 1 is the appropriate person):

Name (print) Phone No

4. VEHICLE DETAILS

Type of Vehicle: Tank vehicle ☐ Complete both 4.1 and 4.2 below
(tick one box)
Other vehicle ☐ Complete 4.1 below

Note: "Other vehicle" includes any rigid vehicle or trailer that is NOT a tank vehicle (see note 9 under General Information). Prime movers are not required to be licensed.

4.1 GENERAL DETAILS – ALL VEHICLES

Registration Number State Vehicle Make Fleet No (if any)

Which classes of dangerous goods will this vehicle transport?

Will this vehicle be used to transport wastes? (see note 1 under General Information) Yes ☐ No ☐ (tick one box)

Is this vehicle a vacuum tanker? Yes ☐ No ☐ (tick one box)

Is this vehicle covered by appropriate insurance to cover the cost of dealing with an incident involving dangerous goods? (see note 11 under General Information) Yes ☐ No ☐ (tick one box)

Is a photograph of the vehicle included with this application? (See note 13 under General Information) Yes ☐ No ☐ (tick one box)

4.2 FURTHER DETAILS – TANK VEHICLES ONLY

☐ RIGID TANK VEHICLE ☐ SEMI-TRAILER TANK VEHICLE (including B-Double tank trailer)
☐ OTHER TANK TRAILER (eg dog trailer)

Tank manufacturer Capacity Litres /tonnes

Design Approval no. on compliance plate Tank Serial no.

(Please note: a clear and legible photo of the vehicle including licence plate details is to be included with this application; applications for tanker vehicles also need to include a clear and legible photo of the vehicles compliance plate - see note 13 under General Information)

Year of manufacture

Date of last hydraulic or hydrostatic test (not required for pressure vessels such as vacuum tankers and gas tankers - see note 14)

5. MORE VEHICLES?

If you wish to include other vehicles in this application, please photocopy this page, complete it for each extra vehicle and attach to this application.

GENERAL INFORMATION

1 Do you need a licence?

A vehicle licence is only required for transport of dangerous goods in the following cases:

- (a) in a receptacle with a capacity of more than 500L
- (b) if there is more than 500kg in a single receptacle
- (c) in intermediate bulk containers (IBCs) where the total capacity of all IBCs is more than 3,000L
- (d) in any IBC which is filled or emptied while on a vehicle

2 Prime movers

A vehicle licence is not required for the prime mover of a combination vehicle transporting dangerous goods.

3 Rail transport

A vehicle licence is not required for the transport of dangerous goods by rail.

4 One licence may cover a number of vehicles

One vehicle licence may be held by a licensee to cover all of the vehicles that the licensee operates. Vehicles will be listed in a schedule to the licence and each vehicle will be issued with a licence label.

5 New licence

If you have no current vehicle licence and wish to licence your first vehicle, tick this box.

6 Addition or amendment to existing licence

If you already have a vehicle licence and wish to add an extra vehicle, or replace a vehicle, tick this box and show the licence number.

7 Transfer of licence

If the licence needs to be transferred to a new licensee name, tick this box.

8 Applicant details

The applicant must be a legal entity, such as an individual (or individuals), a company, a body corporate or a public authority. The following are not legal entities – a partnership name, joint venture name or trading name.

9 Vehicle details

A **tank vehicle** is a vehicle having a tank as an integral part of the vehicle or where the tank is not designed to be readily removed from the vehicle. **Other vehicle type** includes any semi-trailer or other vehicle that is not a tank vehicle, such as a rigid tabletop, semi trailer or B-double tabletop, trailer for freight containers or demountable tanks, pantechonicon, curtain sided vehicle, hopper trailer or tipper vehicle.

10 Waste dangerous goods

Some wastes may have properties which will mean that they are also dangerous goods. These substances are subject to the same dangerous goods transport controls. Note that the transport of waste dangerous goods may also be subject to the *Protection of the Environment Operations Act*, the *Environmentally Hazardous Chemicals Act* and the *Waste Avoidance and Resource Recovery Act*. Licences under these Acts may also be required.

11 Insurance

Insurance cover or other form of indemnity for not less

than \$5 million is required for a vehicle carrying a placard load of dangerous goods to cover property damage, injury and cleanup costs arising from any incident.

12 Tank design approval number and serial number

Every tank vehicle must be of an approved design and fitted with a compliance plate showing the design approval number issued by a dangerous goods Competent Authority. Licence applications must include a clear picture of the compliance plate – you can attach a photograph, or email a digital image. Note that a pressure vessel approval is not a tank vehicle design approval.

Also included on the compliance plate is a serial number issued by the tank manufacturer.

The OEH will not issue a licence for a tank vehicle until a valid tank design approval number and tank serial number are provided or the OEH is satisfied the tank vehicle complies with the appropriate design criteria.

13 Photo of compliance plate and vehicle to be provided

Requirement for all vehicles: The OEH will not issue a licence for a vehicle unless a clear photo of the vehicle is provided with the application. The photo needs to be of the rear three quarter perspective, in which the type of vehicle and licence plate number is clearly identifiable.

Requirement for tanker vehicles: Applications for tank vehicles also need to supply a photo of the compliance plate, in which the design approval number and serial number are clearly identifiable.

14 Hydraulic (hydrostatic) testing of tanks

Every tank other than a pressure vessel must be hydraulically tested every 5 years to ensure that it continues to comply with its design approval. The OEH will not issue a licence for a tank vehicle unless the OEH is satisfied that the required hydraulic test has been done.

15 Application forms to be fully completed

If you fail to provide the required details, your licence application will not be able to be properly assessed by the OEH and may be returned to you for amendment.

If this application covers any tank vehicle, the application cannot be processed unless you supply the tank design approval number – see not.

16 Amendment of certain licence details

To obtain minor amendments to a licence, such as change of company address or change of a vehicle registration number, please submit a written request (a fax or email is acceptable).

There is no fee for minor licence amendments.

17 Notification of disposal of vehicle

A licensee must notify the OEH when a vehicle covered by a vehicle licence is disposed of or no longer used.

18 Licence fees

New licence: \$87 per vehicle

Additional vehicle on current licence: \$87

Replacement vehicle on current licence: \$23 (where the new vehicle is replacing an old vehicle and the total number of vehicles does not change)

Licence renewal: \$87 per vehicle

Transfer of licence: \$11

Payment may be made by cheque or money order made out to the OEH. Payment by credit card is also available on request (VISA or Mastercard only).

19 GST

The fees set out in this application are exempt from GST by the Federal Treasurer's determination under Division 81 of A New Tax System (Goods and Services) Act 1999.

20 Explosives

The OEH does not regulate vehicles carrying dangerous goods of Class 1 (explosives). Please contact WorkCover NSW on 131 050 for explosives transport controls.

21 Security sensitive dangerous substances

Some dangerous goods, such as ammonium nitrate, may have additional transport requirements relating to security. These controls are in addition to the OEH dangerous goods transport controls. Please contact WorkCover NSW on 131 050 for security sensitive dangerous substances controls.

22 Personal information and privacy

The details that you provide on this application form are required by law.

Details of all licence applications including potentially personal information such as your name, trading name and vehicle registration number are collected and held by the OEH and made available to the public, along with licence details, via the OEH's public register (see note 26).

You can ask the OEH to remove or not place personal information on the public register. However, for this to occur the OEH must be satisfied that the safety or well being of any person would be affected by not suppressing the information and that suppression would, on balance, be in the public interest. You can forward reasons why your personal information should not be included on the public register to the Team Leader Chemicals and Radiation Licensing Unit, OEH, PO Box A290, Sydney South 1232.

You can also access the personal information the OEH is holding about you. You can ask the OEH to make appropriate amendments to ensure that the personal information is accurate, relevant, up-to-date, complete and not misleading. Contact a OEH FOI Officer/Privacy Officer, PO Box A290, Sydney South 1232 (02 9995 6080 / 6497) for assistance.

23 Processing of vehicle licence applications

The OEH does not provide a service for the issue of licences over the counter and cannot guarantee the immediate issue of any dangerous goods licence. The OEH will issue a licence within twenty (20) working days of receipt of all the information required for the licence application.

24 Interstate vehicle licences

A current vehicle licence issued in any other State or Territory is accepted in NSW. It is not necessary to obtain a NSW licence as well.

25 Sending this application

Forward the complete licence application to:

Chemicals and Radiation Licensing Unit – Level 21
Office of Environment and Heritage

PO Box A290
SYDNEY SOUTH NSW 1232

Contact the OEH

Email: <mailto:d.goods@environment.nsw.gov.au>
Telephone: 131 555 (from NSW only)
02 9995 5555
Fax: 02 9995 6603

26 Web site/public register

To access further information regarding dangerous goods transport including fact sheets, to download forms, or for a link to the public register of licences visit the OEH web site at: www.environment.nsw.gov.au.

BEFORE SENDING THIS APPLICATION

Please ensure that the following have been completed, attached to the application or emailed:

- All applicant details and certification on page 1;
- Name and phone number of an alternative contact person on page 2, if applicable;
- Vehicle details on page 2;
- For tank vehicles, an image of the compliance plate showing the vehicle design approval number – see note 12; and
- The appropriate licence fee – see note 17.

If you fail to provide the required information, your licence application will not be able to be properly assessed by the OEH and may be returned to you for amendment.