NSW Environment Protection Authority
Business Case Advisory Service Application

Innovation in Priority Problem Wastes Management Grants Program - Round 2

General information

Applicants who are applying for funding under **Stream 1** of the Innovation in Priority Problem Wastes Management Grants Program can also apply to the EPA for assistance in the preparation of a business case that demonstrates the feasibility of the proposed infrastructure expansion or enhancement both before and after it is commissioned. Preparation of the business case will assist the applicant in preparing their grant application and justifying their own investment in resource recovery infrastructure.

This assistance is at the discretion of the EPA, who will approve based on the information provided in this application. If assistance is approved a maximum of eight hours advice will be provided at no cost to the applicant. For more details please refer to the [guidelines](http://www.environment.nsw.gov.au/resources/grants/160193-guidelines-problem-waste.pdf) for applicants.

1 Project title (maximum of 68 characters including spaces)

|  |
| --- |
|       |

2 Organisation details

|  |  |
| --- | --- |
| Organisation |       |
|  |
| ABN |       | Registered for GST | Yes [ ]  or No [ ]  |
|  |
| Postal Address |       |
|  |  |
| Suburb |       | State |       | Post code |       |

3 Contact person for this project

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Title |       | First name |       | Surname |       |
|  |
| Position |       |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone |       | Mobile |       |
|  |
| Email |       |

4 What is the legal status of your organisation? Select **ONE** only

|  |  |  |  |
| --- | --- | --- | --- |
| [ ] [ ]  | Local Government Organisation | [ ]  | Regional Organisations of Councils |
| [ ]  | Other Local-government controlled organisation | [ ]  | Not-for-Profit Organisation |
| [ ]  | Private Business/Industry |  |

|  |  |  |
| --- | --- | --- |
| [ ]  | Other (*please specify*) |       |

5 Management structure

|  |  |  |
| --- | --- | --- |
|  | Name | Position title |
| Details ofkey individuals |       |       |
|       |       |
|       |       |
|       |       |
|       |       |
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| --- | --- | --- | --- | --- | --- | --- |
| Number of years trading |  |       |  | Years under current owner |  |       |
|  |  |  |  |  |  |  |
| Full-time employees |  |       |  | Part-time employees |  |       |

6 Project Location. Please specify where your project will be located.

Is your project located in a waste levy paying region? [ ]  Yes [ ]  No[ ]

|  |  |
| --- | --- |
| Name of Site: |       |
| Address: |       |
| Town/Suburb: |       |
| Post Code: |       |
| State: |       |
| Main local government area/s |       |
| State electorate/s |       |

7 What current EPA licences do you currently hold for the facility?
Include all licences held for Resource Recovery operations you hold in NSW

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8 In the last five years have you, or any alliance/partner organisation received any penalty notices, clean up notices, prevention notices, licence suspensions, licence revocations, convictions or prosecutions under NSW Environment Protection laws including National Parks and Wildlife Act 1974, Protection of the Environment Operations Act 2014 and the Native Vegetation Act 2003?

[ ]  Yes [ ]  No If yes, please provide detail below and what improved processes you have implemented to correct these breaches (attach additional supporting information if needed).

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9 Have you contravened any provision of the POEO Act with the result of avoiding, minimising or undermining the requirement to pay any waste contributions required under Section 88 of the POEO Act?

[ ]  Yes [ ]  No If yes, please answer **ALL** questions below.

|  |  |
| --- | --- |
| The dates of the contraventions |       |
| The sections or clauses contravened |       |
| The person or persons, including the full names of any relevant directors or managers, who contravened the sections or clauses |       |
| The nature of the contraventions |       |
| The waste activities being undertakenat the time of the contravention: |       |
| The amount in tonnes and types of waste (including by waste classification) involved |       |

10 Will your organisation, a project partner or related company, transport or arrange transport of waste generated in NSW for recycling or disposal out of NSW at any time from the date you apply for this grant and prior to completion of the project?

[ ]  Yes [ ]  No If you have answered yes to the above and, at the time of transport there was a lawful recycling or disposal facility for that waste within NSW, your organisation is ***not eligible*** to apply for funding. However, an organisation can apply for an exemption to this requirement if its operations are close to the border to any other Australian state or territory (see [guidelines](http://www.environment.nsw.gov.au/resources/grants/160193-guidelines-problem-waste.pdf)).

11 Has your organisation purchased or committed to any of the equipment/infrastructure for which you are applying for funding, or providing as your co-contribution, in this application?

[ ]  Yes [ ]  No If you have answered yes to the above, your organisation is **not eligible** to apply for funding and **not eligible** for support under the Business Case Advisory Services Program.

12 What type of business support do you wish to receive? (Tick **ALL** that apply)

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| [ ] [ ]  | Market analysis | [ ]  | Cost benefit and financial analysis |
| [ ]  | Technical analysis | [ ]  | Project planning |
| [ ]  | Planning and licensing analysis |  |

13 Project description.

Please describe your Innovation in Priority Problem Wastes Management project, and how far advanced you are in project planning and design. For example: What is it that you are wanting to do? Address staging of the project, corresponding costs, government funding sought, applicant’s contribution, other source of funding planned, quantities and source of organics for processing and quantities of and markets for the end products.

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14 Please provide information as to why this project would not go ahead without external grant funding?

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15 Quantity of waste material (tonnes per annum) expected to be processed at facility, diverted from landfill and disposed to landfill. Include table as an attachment with tonnes over 10 financial years, i.e. 2016/17 to 2026/27.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | C&D (excl. asbestos and contaminated waste) | Plastic films/other plastics | CCA timber/ treated timber | Wood/timber | Tyres/rubber | Nappies and incontinence pads | Metals | Paper/ cardboard | Glass | E-waste | Other consumer packaging | Shredder Floc | OtherPlease specify | Residual |
| Resource recovery capacity of the **current facility** per annum when at full operation |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| **Additional** resource recovery capacity of the new facility per annum when at full operation |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of waste currently being **diverted** from landfill per annum  |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of additional waste being diverted (per annum equivalent)at six months post commissioning |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of waste being diverted per annum at two years post commissioning (note this should be close to full capacity in most cases) |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of waste currently being **disposed** to landfill per annum |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of additional waste being disposed to landfill (per annum equivalent) at six months post commissioning |       |       |       |       |       |       |       |       |       |       |       |       |       |       |
| Estimated quantity of additional waste being disposed to landfill per annum at two years post commissioning (note this should be close to final volumes in most cases) |       |       |       |       |       |       |       |       |       |       |       |       |       |       |

Submission details

For further information, please call the EPA on (02) 9995 5738

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| BCAS Application form must be emailed as a **WORD document**Email your form to: waste.strategy.innovation@epa.nsw.gov.au **Note:** Requests for support under the Business Case Advisory Service are available between:Thursday 12 May 2016 and 5pm Friday 17 June 2016You are encouraged to apply early to allow sufficient time and resources for your request to be met. |