

**HERITAGE COUNCIL OF NEW SOUTH WALES**  
**EXEMPTION NOTIFICATION FORM – S.57(2) NSW Heritage Act**  
**THERE IS NO FEE PAYABLE FOR AN EXEMPTION**

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| <ul style="list-style-type: none"> <li>• This form should be completed and submitted to the Director, Heritage Branch to notify the Heritage Council of a proposed development that may be exempt under section 57(2) of the Heritage Act.</li> <li>• An application is required under section 60 of the Heritage Act if the proposed development is not covered by the Standard Exemptions Type listed on page 2.</li> <li>• More information is available in the publication “Standard Exemptions for Works Requiring Heritage Council Approval” on the Heritage Branch website at <a href="http://www.heritage.nsw.gov.au">http://www.heritage.nsw.gov.au</a></li> <li>• The Submission Requirements depend on the Standard Exemption Type ( also refer to page 2, over).</li> <li>• Two copies of the submission are required.</li> <li>• Drawings (A4 or A3) and photographs may be needed in order to explain the proposal and if so, should be attached.</li> </ul> | <ul style="list-style-type: none"> <li>• A brief statement of heritage significance of the affected item is required to accompany this form.</li> <li>• This form must be signed by the applicant and land owner.</li> <li>• If the Director of the Heritage Branch is satisfied with the proposed development and accompanying submission, a copy of this form will be endorsed by the Heritage Branch and returned to the Applicant identified below.</li> <li>• If the Director of the Heritage Branch is not satisfied with the proposal and accompanying submission, more information will be requested which may delay endorsement.</li> <li>• This form and attachments should be sent by mail, or email to:<br/> <i>Heritage Division, Office of Environment and Heritage<br/> Locked Bag 5020, PARRAMATTA NSW 2124<br/> Phone: 98738500<br/> email: <a href="mailto:heritagemailbox@environment.nsw.gov.au">heritagemailbox@environment.nsw.gov.au</a></i></li> </ul> |
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**ITEM AFFECTED BY PROPOSED DEVELOPMENT:**

**Name of Heritage Item:**..... **SHR Listing No:** .....  
**Address:**..... **Post Code:**.....  
**Lot Number:**..... **Plan Code (DP / SP):**..... **Plan Number:**.....

**DESCRIPTION OF THE PROPOSAL (This MUST describe the proposed works. Do not write ‘See attached’):**  
.....  
.....  
.....

**EXEMPTION UNDER WHICH NOTICE IS GIVEN:** ..... **COST OF PROPOSAL: \$** .....  
**SUBMISSION REQUIREMENTS MUST BE ATTACHED AS REQUIRED BY THE EXEMPTION NOTES (Page 2)**

<p><b><u>APPLICANT</u></b>  <b>Name:</b>.....<b>Organisation:</b>.....  <b>Address:</b>.....  <b>Telephone:</b>..... <b>Mobile:</b>.....<b>Fax:</b>.....  <b>Email:</b>.....<b>Signature:</b> .....</p> <p><i>NOTE: The Applicant is responsible for obtaining the Owner’s consent for the proposed works</i></p>
<p><b><u>LAND OWNER</u></b>  <b>Name:</b>.....<b>Organisation:</b>.....  <b>Address:</b>.....  <b>Telephone:</b>..... <b>Mobile:</b>.....<b>Fax:</b>.....  <b>Email:</b>.....<b>Signature:</b> .....</p>

**ENDORSEMENT BY HERITAGE BRANCH (Office Use Only)**

The proposed development described on this form has been assessed by the Heritage Branch. The proposed development does not require approval under section 57(1) of the Heritage Act as it is exempt under *Standard Exemption No.....* granted under section 57(2) of the Heritage Act by the Minister for Planning by Order published in the Government Gazette on 5 September 2008, and the relevant criteria have been satisfied. See reverse side for general conditions. An endorsed copy of the information lodged with this form is attached.

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**DIRECTOR / MANAGER, Heritage Branch Department of Planning (as delegate of NSW Heritage Council)**

<b>STANDARD EXEMPTION TYPE</b>	<b>SUBMISSION REQUIREMENTS</b>
1. Maintenance and Cleaning	No notice to Heritage Branch required
2. Repairs	No notice to Heritage Branch required
3. Painting	Details of proposed colour scheme, paint type, surface preparation and paint removal and a statement demonstrating no adverse impact on the heritage significance of the item
4. Excavation	Archaeological assessment or statement demonstrating minor impact or nature of fill (refer to standard exemption for more explanation)
5. Restoration	Statement demonstrating the need for and the material and method of restoration and no adverse impact on heritage significance of the item
6. Development endorsed by Heritage Council or Director-General	No notice to Heritage Branch required
7. Minor activities with little or no adverse impact on heritage significance	Statement demonstrating the activity is of a minor nature and will not adversely affect the heritage significance of the item
8. Non-significant fabric	Statement demonstrating no adverse impact on the heritage significance of the item
9. Change of use	Statement demonstrating the change of use does not involve alteration of fabric or cessation of the primary use or loss of significant associations (refer to standard exemption for more explanation)
10. New buildings	No notice to Heritage Branch required
11. Temporary structures	Statement demonstrating no adverse impact on significant fabric (refer to standard exemption for more explanation)
12. Landscape maintenance	No notice to Heritage Branch required
13. Signage	Statement demonstrating no adverse impact on significant fabric (refer to standard exemption for more explanation)
14. Burial sites and cemeteries	Statement demonstrating that monuments and gravemarkers will not be in conflict with the character of the place
15. Compliance with minimum standards and orders	No notice to Heritage Branch required
16. Safety and security	Structural Engineer's certificate if damaged item poses a safety risk (refer to standard exemption for more explanation)
17. Movable heritage items	Statement describing the proposed location and the reasons for its relocation.

### **GENERAL CONDITIONS**

1. Anything done pursuant to the Standard Exemptions must be carried out in accordance with any relevant development consent or approval under section 63 of the Heritage Act, Guidelines issued by the Heritage Office including *"The Maintenance of Heritage Assets: A Practical Guide" 1998*, *"Movable Heritage Principles" 2000* and *"The Heritage Council Policy on Managing Change to Heritage Items"*.
2. The Standard Exemptions do not apply to anything affecting objects, places, items or sites of heritage significance to Aboriginal people or which affect traditional access by Aboriginal people.
3. Anything done pursuant to the Standard Exemptions must be specified, supervised and carried out by people with knowledge, skills and experience appropriate to the work.

**NOTE: Refer to the Standard Exemptions granted under section 57(2) of the Heritage Act by the Minister for Planning published in the Government Gazette on 5 September 2008, for more details.**