1. **In Attendance**
   Ian Jack Chair
   John Delaney
   Megan Jones
   Sharon Sullivan
   Joan Templeman
   Jason Ardler
   Michael Collins
   Reece McDougall

**Apologies**
Nil

**Also in Attendance**
Cameron White
Lisa Rogers
Andrea Brew

2. **Declarations of interest**
   Reece McDougall noted that the report for agenda item 7.1 Sydney Water S.170 Register made mention of his participation in the preparation of an earlier Sydney Water S.170 Heritage and Conservation Register.

   Megan Jones declared an interest for Tanner & Associates for two items on the Action report – Item 10.1 St Patrick’s Estate Manly CMP and 9.3 Rozelle Hospital CMP.

3. **Confirmation of the minutes of the previous meeting**
   The Minutes for the previous meeting 6 March 2002 were adopted with the following amendment:

   p. 127 – item 10.3 Festival Records. Cameron White advised the Heritage Council’s State Heritage Register Committee (the Committee) that correction should be made to the comment which states that the building is to be occupied until September 2002. The building was occupied until September 2001.

4. **Action report**
   The Action Report was noted with the following amendments:

   Item 10.1 The Action Report does not indicate whether the action to commence the listing process for St Patrick’s has commenced. Cameron White advised the Committee that the listing process has not yet commenced and the Heritage Office had been liaising with Landlease. The Committee noted that the action report should specify whether or not the listing process had commenced.

   Item 10.3 Jason Ardler requested an update on the Festival Studio IHO revocation. Cameron White advised that no advice had been received in respect to a buyer for the property and the Heritage Office would now progress the resolutions of the Committee.
Item 9.2 343 George Street, Sydney. Megan Jones stated that the resolution made at the meeting was to be distributed to members for comment. The Committee noted that resolutions which require substantive matters to be clarified should be circulated to members prior to the finalisation of the minutes.

In respect to the action report from the meeting of November 20 2001, Ian Jack requested advice on the tabling of the IHO guidelines. Cameron White advised the Committee that he expected these to be put forward to the June Heritage Council State Heritage Register meeting.

5. Minutes, reports and matters arising from HC Advisory Panels
   Nil

6. Nominations for the State Heritage Register

6.1 Nominations Report
   Cameron White spoke to the matter. The Committee considered the written report.

   Reece McDougall advised the Committee that the strategic projects of the office including the Central West State Heritage Register project have taken priority over individual nominations.

   The Committee expressed interest in seeing a copy of the information package and guidelines which are provided by the Heritage Office to nominators.

   The Committee provided feedback on the status report. The Committee requested stronger and more directive comments on Heritage Office progress during the month since the last meeting. The Committee suggested further detailed comments and requested that updates since the last meeting are made in italics or marked in some way, eg. *. Suggested that the status report is formatted in a way which categorises the progress of nominations, eg. which are under review, which are at the Minister’s Office, which have been gazetted etc.

   Resolved

   That the Heritage Council State Heritage Register Heritage Council State Heritage Register Committee as delegate of the Heritage Council:

   Notes the report.

6.2 Parliament House
   The Committee considered a written report. Cameron White spoke to the matter. Cameron White advised that the proposed listing has been advertised and the Office has met with the Speaker and is fully supportive of the listing proceeding. Cameron advised the Committee that Parliament House is keen to announce listing during heritage week and have a celebration.

   Resolved

   That the Heritage Council State Heritage Register Committee as delegate of the Heritage Council:
1. in accordance with section 33 (f) of the Heritage Act, 1977 advises the Minister that the item, Parliament House, is of State heritage significance,
2. recommends to the Minister, in accordance with sections 32(1) and (2) of the Heritage Act, that he directs the listing of the Parliament House on the State Heritage Register if he considers the item is of State heritage significance;
3. in accordance with sections 33 (e) of the Heritage Act 1977, gives notice of its decision to persons notified under section 33(1)(a); and
4. directs the Heritage Office to finalise negotiations with the owner in relation to the Parliament House exemptions and delegations package, to be made in accordance with sections 57(2) and 169(3) of the Heritage Act 1977 and to be implemented if the item is listed on the State Heritage Register. This package is to be finalised by the Director of the Heritage Office under delegation and submitted for the Minister’s approval;
5. notes and supports the intention of the Presiding Officers to prepare a Conservation Management Plan for the Parliamentary precincts and;
6. acknowledges and supports the intention of the Minister and Presiding Officers to celebrate the recommended listing of Parliament House during the Heritage Festival 2002.

6.3 Evans Head Aerodrome
The Committee considered a written report. Andrea Brew and Cameron White spoke to the matter. The Committee requested that the curtilage of the site is clarified and excludes the council depot.

Andrea Brew tabled a map of the curtilage as identified on precinct map 13.3 of the Evans Head Aerodrome.

Resolved

That the Heritage Council State Heritage Register Committee as delegate of the Heritage Council:

1. considers the item, defined in accordance with that identified on precinct map 13.3 as tabled at the meeting, may be of State heritage significance;
2. in accordance with section 33(1)(a) of the Heritage Act, will give each person that it considers to be an affected owner or occupier written notice that it is going to consider whether or not to recommend the listing of the item concerned (a Notice of Intention to Consider Listing);
3. in accordance with section 33(1)(b) of the Heritage Act, within 14 days after notice of intention to consider listing is given, will cause a notice of intention to consider listing to be published in a newspaper circulating in the area in which the item is situated, inviting submissions on the listing, specifying a date as the closing date for the receipt of submissions and the manner in which submissions may be made; and
4. directs the Heritage Office to commence discussions with Richmond Valley Council, as owner, about long term management options for the site as well as possible exemptions made in accordance with section 57(2) of the Heritage Act to be made in addition to the Heritage Council’s Standard Exemptions, to be implemented if the item is listed on the State Heritage Register.
7. Section 170 Registers

7.1 Sydney Water Section 170 Register.
The Committee considered a written report and presentation made by Mac North, Heritage Manager of Sydney Water Corporation. Reece McDougall spoke to the matter.

Mac North tabled a new version of the recommended heritage management guidelines attached to the Committee’s report.

Reece McDougall advised that further discussions will be held with Sydney Water to consider exempting certain works from Heritage Council approval.

The Committee discussed the possibility of a joint media event to celebrate the production of the S.170 Register and new listings at the time of gazettal of the items.

The Committee noted and congratulated Reece McDougall on the successful outcome of his negotiations with Sydney Water.

Resolved

That the Heritage Council State Heritage Register Committee as delegate of the Heritage Council:

1. endorses the Sydney Water Corporation S.170 Heritage and Conservation Register, dated 21 March 2002, furnished to the Heritage Council under S.170(6) of the Heritage Act 1977 on the basis that thematic studies and Conservation Management Plans for assets are prepared on an ongoing basis;

2. writes to Mr Alex Walker, CEO of the Sydney Water Corporation and Maclaren North, Heritage Manager of Sydney Water, thanking them for the submission of the Sydney Water S.170 Heritage and Conservation Register and acknowledging Sydney Water’s commitment to heritage conservation;

3. considers that the items, defined at Annexure A (being a summary list of the items fully described in a NSW State Heritage Inventory form prepared for each item and held in the Heritage Office Database) may be of State heritage significance;

4. in accordance with section 33(1)(a) of the Heritage Act, will give each person that it considers to be an affected owner or occupier written notice that it is going to consider whether or not to recommend the listing of the items concerned (a Notice of Intention to Consider Listing);

5. in accordance with section 33(1)(b) of the Heritage Act, within 14 days after notice of intention to consider listing is given, will cause a notice of intention to consider listing to be published in a newspaper circulating in the area in which the items are situated, inviting submissions on the listings, specifying a date as the closing date for the receipt of submissions (14 days after publication of the notice in a newspaper) and the manner in which submissions may be made and;
6. considers that the items, defined in Annexure B may not be of State heritage significance;

7. in accordance with sections 38(3) and 33(1)(a) of the Heritage Act, will give each person that it considers to be an affected owner or occupier written notice that it is going to consider whether or not to recommend the removal of the items concerned;

8. in accordance with sections 38(3) and 33(1)(b) of the Heritage Act, within 14 days after notice of intention to consider removal of the listings is given, will cause a notice of intention to consider removal of the listings to be published in a newspaper circulating in the area in which the items are situated, inviting submissions on the removal of the listings, specifying a date as the closing date for the receipt of submissions (14 days after publication of the notice in a newspaper) and the manner in which submissions may be made.

8. Nominations for Interim Heritage Orders
   Nil


9.1 Status Report

The Committee considered a written report.

Cameron White spoke to the matter. Cameron advised the Committee that heritage consultant Sophie Read has been temporarily employed to review the CMPs as a step towards the outsourcing their review. Reece McDougall advised that the outsourcing CMP regulation will be finalised shortly. Reece advised the Committee that the regulation will enable cost recovery of the CMP endorsement service.

Megan Jones noted that care should be exercised in endorsing CMPs in the light of Exemption 6. Exemption 6 in the Standard Exemptions for Works Requiring Heritage Council Approval provides for the exemption of conservation works undertaken in accordance with a CMP. Cameron White advised the Committee that the review of a CMP includes careful analysis of the CMP policies and consideration of this exemption. Megan Jones noted that this process does not provide for public participation or comment. Reece McDougall noted that the Committee should consider the public participation and public comment of CMPs further.

Joan Templeman noted that she has not received the Horbury Hunt Hall CMP to review, but is happy to review it for the Office. The Heritage Office will despatch the CMP to Joan asap.

Resolved

That the Heritage Council State Heritage Register Heritage Council State Heritage Register Committee as delegate of the Heritage Council:

1. Notes the report.
9.2 Landscape Master Plan for Parramatta Park
The Committee considered a written report.

Cameron White spoke to the matter, and noted that the Plan is not a CMP and does not trigger Exemption No. 6 under the Standard Exemptions for Works Requiring Heritage Council approval.

Resolved

That the Heritage Council State Heritage Register Heritage Council State Heritage Register Committee as a delegate of the Heritage Council:

1. endorses in principle the plan titled Parramatta Park Landscape Master Plan prepared by the NSW Department of Public Works and Services Landscape Design Group dated 15 January 2002, on condition that minor changes are made to page 7 (under the Excavation Permits and Consent Process & Delegated Authority sections), clarifying that while current Heritage Council consent delegations have lapsed, a new Heritage Council delegation can be negotiated and authorised once Park staff recruiting is finalised and relevant park in-house expertise can be gauged;
2. notes that, due to the broad nature of the conservation policies, applications for approvals under the Heritage Act for specific works will still need to be made to the Heritage Council, ie. This endorsement does not apply to Standard Heritage Council Exemption No. 6 and issued in accordance with s.57(2) of the Heritage Act
3. notes the usefulness of the document in preparing a revised comprehensive Conservation Management Plan and requires that a conservation management plan for the park be prepared in accordance with Heritage Council guidelines as part of that review process and be submitted for Heritage Council endorsement,
4. directs the Heritage Office to write to the Park Trust advising that the current Heritage Council consent delegations have lapsed, urging the Trust to prepare a revised comprehensive Conservation Management Plan as a matter of urgency;
5. directs the Heritage Office to write to the Park Trust and NSW National Trust urging them to work closely together to implement the plan’s recommendations with regard to the interface of the grounds of Old Government House and Parramatta Park.

10. Matters for consideration
Nil

11. General Business
The Committee made a resolution for referral to the Heritage Council. The Committee requested that the Office prepare a report for the May 2002 Heritage Council meeting and made the following resolution:

Resolved

That the Heritage Council State Heritage Register Committee as a delegate of the Heritage Council:
1. noted that the Heritage Council’s discussion concerning the Aboriginal dimension of cultural heritage needs to be more fully addressed in the work of the Heritage Office in bringing reports to the Heritage Council.

2. requests that the Heritage Office bring forward a discussion paper for consideration at the next Heritage Council meeting which is aimed at ensuring that the integration of Aboriginal and settler heritage research, investigation, listing, consultation and protection is given priority in the work of the Heritage Council and in its strategic plan.

11.1 Standard Item: SHR Project Regular Update Report
The Committee considered a written report.

The Committee noted that the title of the report should be the Central West State Heritage Register Project Update.

Resolved

That the Heritage Council State Heritage Register Heritage Council State Heritage Register Committee:

Notes this report

The meeting was declared closed at 2.15pm.

12. Next meeting.
Wednesday 1 May 2002 at 12:00 – 3:30pm to be followed by such presentations as may be made to the Heritage Council from 3.30pm – 5.00pm. Level 11, Signature Tower, 2-10 Wentworth Street, Parramatta. The meeting was closed at 3.55pm.