
Fact Sheet

Using the Native Vegetation Regulation 2013 Self-Assessable Codes

The notification process

The Native Vegetation Regulation 2013 requires landholders to notify the Minister for the Environment of their intention to clear in accordance with a self-assessable code at least 14 days before that clearing is carried out.

Under the Native Vegetation Regulation 2013, if you comply with the provisions of the native vegetation self-assessable codes, a property vegetation plan (PVP) is not required. However, in accordance with the codes, you are required to notify the Local Land Services of your intention to clear at least 14 days before that clearing is carried out.

This fact sheet outlines what information is required and the options for submitting a notification.

What information do I have to provide

You are required to provide the following information when submitting a notification for clearing in accordance with a self-assessable code:

- landholder contact details including name, address, phone and email
- name of the person/s who is/are to carry out the intended clearing
- details of the property including address and Lot and Deposited Plan numbers
- expected clearing start and completion dates
- confirmation that the area of clearing is not subject to a private native forestry property vegetation plan (PNF PVP)
- area of clearing in hectares
- map of the clearing area.

Additional information required if using the invasive native scrub (INS) self-assessable code:

- invasive native species to be cleared
- clearing type(s) to be used.

Additional information required if using the paddock tree self-assessable code:

- number of trees to be cleared
- area and map of the set aside area.

What are the benefits of notification?

Notifying your Local Land Services:

- provides a safety net for you in case members of the community mistakenly report your clearing as illegal
- helps distinguish between lawful clearing under the self-assessable codes and unexplained and potentially unlawful clearing
- provides an opportunity for Local Land Services to offer extension services
- enables government and the community to know the overall amount of clearing occurring under the self-assessable codes.

How do I notify?

You can notify by:

- using the online Native Vegetation Notification System at www.environment.nsw.gov.au/vegetation/onlinetools.htm, or
- using the notification form available at www.environment.nsw.gov.au/resources/nvrtapp/NotificationForm.pdf, or
- contacting your nearest Local Land Services office, and they will help you with the notification process.

A *Quick Reference Guide* on how to use the online notification system is available from the online tools webpage (see link above). The on-line Native Vegetation Notification System will record the date you submit your notification. If you use the notification form the submission date will be the post-marked date if you mail the form, or the date you submit the form in person to the Local Land Service office.

Can I modify a notification?

Yes, even after your notification is submitted, you can come back and modify it. All you need to do is log back into the system, search for the notification you wish to modify, make the modifications and re-submit the notification or advise the Local Land Services.

Can I withdraw a notification?

Yes, even after your notification is submitted, you can withdraw it.

Can I update my property details?

Yes, you can come back at any time and update your property details. Your existing notifications will not be affected, unless you mark your property as being sold.

What happens if I sell my property?

If you sell your property, you should log back into the notification system and mark that property as being sold. This will automatically withdraw your notifications from that property.

What if I have multiple properties?

You only need to register once for access to the notification system and you can have multiple properties recorded against your registration. You can also have multiple notifications associated

with the one property. If you are using multiple self-assessable codes however, you must submit separate notifications for each self-assessable code.

What records do I need to keep?

Once you have submitted your notification you will be given a copy of the notification details including a map of the area to be cleared. You should also keep photos of the site from before and after the clearing for your records. Online information tools have been developed to help you determine what clearing you can do using the self-assessable codes. These tools generate a results page based on the information you provide and it is recommended that you keep a copy of this with your records. The online tools can be found at www.environment.nsw.gov.au/vegetation/onlinetools.htm.

What happens to the information I provide?

Your information will be stored in a secure database and treated in strict confidence. It will not be made available to the public, nor is it noted on the title of the property.

When you submit a notification you will receive an email with a simple report and map of your notification site attached. An email will also be sent to the nearest Local Land Services office to advise them the notification has been submitted.

There is no requirement for a notification to be approved by a Local Land Services officer, but they may decide to contact you to offer advice.

More information

For more information, visit the Office of Environment and Heritage website at: www.environment.nsw.gov.au/vegetation/

On this website, you can download the Regulation and further information that explains the changes to the Regulation.

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