

**QUARANTINE STATION COMMUNITY CONSULTATIVE COMMITTEE (QSCCC)
65th MEETING**

10 am – 12:30 pm, Wednesday, 08 May 2019, Quarantine Station

MINUTES SUMMARY

1	BUSINESS and GOVERNANCE			
1.1	Welcome			
1.2	Acknowledgement of Country			
1.3	Attendance and Apologies			
	Adele Heasman	Apology	Paul Lancaster	Presentation and tour
	Alison Langley	Introductions	Robyn San	Present
	Candy Bingham	Present	Ron Edgar	Introductions
	Cathy Griffin	Present	Sandy Hoy	Present
	Deon van Rensburg	Apology	Stephen Higham	Present
	Douglas Sewell	Present	Stuart Schramm	Apology
	Dr Ian Lavering	Present	Suzanne Stanton	Present
	Jennifer Wilson	Present	Virginia Macleod	Apology
	Max Player	Present		
1.4	Agenda was confirmed with minor additions			
1.5	Round table introductions were undertaken by all committee members and invited guests			
1.6	Declarations of pecuniary or other interest were discussed and confirmed			
2	STANDING ITEMS			
2.1	Previous minutes were confirmed			
2.2	Action Items from previous minutes were reviewed and status updates provided			
2.3	Correspondence In/Out were reviewed and discussed. Items related mainly to the appointment of members of the new committee.			
2.4	Other administrative matters were discussed. These matters mainly related to storage of and access to existing documentation.			
3	REPORTS			
3.1	<p>NPWS Report by Stephen Higham (Greater Sydney Branch, Sydney North Area) which provided updates on the following:</p> <ul style="list-style-type: none"> • North Head Precinct Planning • Walking tracks • Environmental Audit • Wildlife management • Pest Management • Fire Management 			
3.2	Mawland Report by Suzanne Stanton provided an overview of current operations and services offered, tours on offer, and some detail on visiting school groups as well as feedback on the Open Day that took place on 28 April.			
3.3	Chairpersons Report by Sandy Hoy covered a discussion on the procedural and operation requirements for the committee, and administrative matters.			

4	PRESENTATIONS
4.1	All committee members to review the induction presentation provided
5	ADDITIONAL AGENDA ITEMS
5.1	Appointment of a Community Consultative Committee (CCC) member and observer from Northern Beaches Council was discussed
5.2	Availability of NPWS Parks Passes for CCC members was discussed
5.3	Provision of Quarantine Station background documents for CCC members
5.4	Presentations to previous and new CCC members Sandy, Mawlands and NPWS jointly welcomed the newly appointed committee, and further acknowledged and thanked the previous and outgoing committee members for their years of service.
6	GENERAL BUSINESS
7	MEETING CLOSE
7.1	Confirm action items
7.2	Next Meeting/Site Visit: Date-Time-Venue
	9 am start for future meetings <ul style="list-style-type: none"> • 66th QSCCC meeting – 14 August 2019 9:00am Q Station • 67th QSCCC meeting – 13 November 2019 9:00am Q Station