

GENERAL CONDITIONS OF A NSW DECCW ANIMAL KEEPERS LICENCE

1. This licence authorises possession of protected native animals only at the nominated premises shown above. Protected native animals (the subject of this licence) may be removed from the nominated premises without the Director General's prior consent only for the purposes of veterinary treatment, for disposal / sale or for a period not exceeding 72 hours for the purpose of attendance at a meeting, or for participation in a competitive show (such meetings or competitive shows, must not include public display or exhibit that would be in conflict with the provisions of the *Exhibited Animals Protection Act 1986*). In all other cases, the licensee shall forward in writing within seven days to the Director General, notification of the address of the premises at which the protected native animals are to be removed and held and the purpose of the removal from the nominated premises named above.
2. The licensee shall acquire protected native animals (that may be held under this licence) only from a person who is the holder of a current licence issued by the DECCW that authorises possession and disposal of those protected native animals, or from an appropriately licensed person interstate via an interstate Import Licence issued by the DECCW, or in any other case, only with the prior written consent of the Director General.
3. Acquisition of all protected native animals must be supported by documentary evidence such as a signed and dated receipt, to verify its lawful acquisition. Such evidence must be made available for inspection by an officer of the DECCW. It is the licensee's responsibility to verify the identity of the supplier and that the person holds a licence that permits possession and disposal of the protected native animals being acquired.
4. The licensee shall dispose of protected native animals (that may be held under this licence) only to a person who is the holder of a current licence issued by the DECCW that authorises the possession and acquisition of those protected native animals, or to an appropriately licensed person interstate via an Export Licence issued by the DECCW, or in any other case, only with the prior written consent of the Director General.
5. The licensee shall keep at the nominated premises, a true and accurate record in the Animal Keepers' Record Book supplied, for each of the holder's acquisitions (including protected native animals bred - see below) and disposals (including death and escape) of protected native animals. The record shall be completed in accordance with the instructions contained in the Animal Keepers' Record Book.
6. The record referred to in condition 5, shall be made in the Animal Keepers' Record Book immediately following each acquisition or disposal. In the case of protected native animals bred by the licensee, the record is to be completed within seven days of birth or hatching for reptiles and mammals. For birds, the record shall be made within seven days from fledgling. For amphibians, the record shall be made within seven days of resorption of the tadpole's tail.
7. The record keeping period ends on 31 March each year. At this time each completed page of the Animal Keepers' Record Book referred to in condition 5 must be signed and dated by the licensee and shall be forwarded and received by the Director General each year by 30 April. A licensee who has held no protected native animals during the record keeping period shall forward a written statement to that effect to the Director General by 30 April. The licensee shall also present the record referred to in Condition 5 to the Director General or to any officer of the DECCW whenever required.
8. This licence does not authorise commercial trade in native animals or the activities described in *the National Parks and Wildlife Act, 1974* under the definition of *Fauna Dealer*.
9. The licensee, if advertising the disposal or acquisition of protected native animals the subject of this licence, may only advertise such animals for disposal or acquisition in a publication of a society of keepers of animals authorised to be held under this licence of which the licensee is a member, or in a specialist publication, journal or internet site related to the keeping of the animal. In all cases the licensee shall state the following in such an advertisement when advertising the disposal or acquisition of protected native animals:
 - a) The holder's Native Animal Keepers' Licence number;
 - b) That the protected native animals involved are only available for purchase or disposal to the holder of a current Native Animal Keepers' Licence or other relevant licence authorising the possession or disposal of those protected native animals.
10. The licensee shall not dispose of a protected native animal within a period of six months from the date of its acquisition. This condition does not apply to protected native animals bred by the licensee.
11. As required under section 164 of the *National Parks and Wildlife Act, 1974* the licensee will permit the inspection by an authorised officer of the DECCW of all protected native animals held and their holding facilities for the purpose of enforcing the provisions of the *National Parks and Wildlife Act, 1974* the regulations and the conditions of this licence.
12. The nominated premises must at all times comply with applicable statutory provisions and consents relating to occupational health and safety, building and health requirements.
13. No protected native animal held under this licence shall be placed on public display or be exhibited in any way (except as provided in condition 1 above), or be held in or on any commercial premises.
14. A Licensee who acquires or disposes of a protected native species of Cockatoo listed under Basic Animals of the NSW "Native Animal Keepers' Species List" or any species of animal listed under Advanced Animals of the NSW "Native Animal Keepers' Species List" must notify the Director General in writing of the details of the transaction within fourteen days of the transaction taking place and the total number of that species held after the transaction.
15. This condition relates to the possession and trade of Broad Headed Snakes, *Hoplocephalus bungaroides*:
 - a) the licensee must notify the Director General in writing within 14 days of any disposal by any means including, but not limited to, death, export or escape and provide details of the disposal including a copy of the fauna record book page, name and licence number of the parties involved and the microchip number of the relevant Broad Headed Snake,
 - b) the licensee must notify the Director General in writing within 14 days of any acquisition by any means including, but not limited to, purchase, import or breeding event and provide details of the acquisition including a copy of the fauna record book page, name and licence number of the parties involved and the microchip number of the relevant Broad Headed Snake.
 - c) the licensee must provide details of microchip numbers to the other party when disposing of a Broad Headed Snake.
 - d) where Broad Headed Snakes are imported or bred, the licensee must make the relevant Broad Headed Snake available to be microchipped and have a DNA sample taken from the Broad Headed Snake (DECCW will contact the licensee to make such arrangements for this requirement).

16. Where eggs, chicks, young adults of any protected native animal are removed from the nominated premises shown above or are received at the nominated premises shown above for incubation, hand-raising, a breeding loan or other purpose, such movement is to be recorded in the Animal Keepers' Record Book. Any such eggs, chicks or young that do not hatch or that die are to be recorded as deaths. Eggs, chicks or young may only be transferred to or be held on premises that are registered under a current Native Animal Keeper's Licence, authorising that Class of animal.
17. If keeping birds, the licensee must comply with the 'Code of Ethics for the Keeping and Trading of Birds', published by the Department of Industry and Investment, at all times. Emus can only be held in accordance with the conditions and instructions contained in the NSW Department of Environment, Climate Change and Water publication titled "Native Animal Keepers' Species List". Dangerous and venomous reptiles must only be held in accordance with conditions and instructions contained in this licence and in the DECCW application form titled "Advanced Class – Native Animal Keepers' Licence."
18. All protected native animals must be housed in escape proof enclosures and in a manner so as not to be of any danger or nuisance to the public.
19. The Director General may cancel, suspend or refuse to renew this licence:
 - a) on the grounds that the licensee has failed to comply with conditions of the licence;
 - b) on the grounds that the licensee has failed to apply to renew the licence 2 months after the licence expired;
 - c) on the grounds that the licensee has been convicted of an offence under the Act or regulations relating to fauna;
 - d) on the grounds that the licensee has made a statement that the licensee knows, or ought reasonably to know, is false or misleading in, or in connection with, the application for the licence; or
 - e) in any other case as may be determined by the Director General.

The Director General may publish a list of Native Animal Keepers' Licences which have been suspended, cancelled or have expired. This list will include the licence number [*and may include details of animals which were authorised to be kept under the licence*] but will not include other personal information about the licensee.