

Aboriginal Cultural Heritage Advisory Committee

2025 expressions of interest nomination form

This form is for expressing interest in membership on the Aboriginal Cultural Heritage Advisory Committee.

Submit this completed form, your resume and a brief cover letter (maximum 2 pages) which details your qualifications, knowledge and skills relevant to the role to:
jobs@pipelinetalent.com.au

Enquiries

Contact: Pipeline Talent

Phone: 8001 6603

Email: jobs@pipelinetalent.com.au

Website: Aboriginal Cultural Heritage Advisory Committee

Nominee Information (all fields are compulsory)

Full name:

Residential address

Street:

Suburb:

Postcode:

Postal address (if different from above)

Street:

Suburb:

Nominee Information (all fields are compulsory)

Postcode:

Date of birth:

Email:

Mobile phone:

Landline (provide if no mobile available):

Other details

Position applied for:

☐ Nominee of Aboriginal elders group

☐ Native title holder or registered native title claimant

☐ Registered Aboriginal owner

Note: Nominations from the New South Wales Aboriginal Land Council, Heritage Council of NSW and NTSCORP Limited (CAN 098 971 209) are obtained through a separate process.

Are you a public sector employee?

☐ Yes

☐ No

If yes, which department?

Have you been a member of this committee before?

☐ Yes

☐ No

If yes, when?

Are you on the NSW Lobbyist Register?

☐ Yes

☐ No

Are you currently a member of other boards and committees?

☐ Yes

☐ No

If yes, please list:

Eligibility and selection criteria

Please complete all questions and provide supporting documentation that shows you meet the requirements set within the National Parks and Wildlife Act.

For questions 2 to 4, please indicate against which criteria you are being nominated. Please tick all the criteria that apply to you. At least one category from questions 2 to 4 must be selected.

If you require more space, please attach any additional information to your application form.

All the appointed members of Aboriginal Cultural Heritage Advisory Committee are Aboriginal persons

NPW Act Schedule 9, clause 1(4)(c)

Are you an Aboriginal person?

☐ Yes

☐ No

Please indicate which cultural areas across New South Wales you are connected to and please describe that connection.

Nominees of Aboriginal elders group

NPW Act Schedule 9, clause 1(2)(d)(i)

Are you a nominee of an Aboriginal elders group? ☐ Yes ☐ No

If you are nominated by an Aboriginal elders group, your nominator from the Aboriginal elders group must complete and sign the nominator's form in the section below.

Alternatively, you may wish to attach a letter of support from the Aboriginal elders group on official letterhead. The Aboriginal elders group may be contacted to confirm its nomination.

Aboriginal elders group – nominator's form

To be completed and signed by an authorised representative of the Aboriginal elders group

I hereby support and
confirm the
nomination of:

for appointment to the Aboriginal Cultural Heritage Advisory Committee.

First name:

Surname:

Other names:

Organisation:

Postal address:

Contact number:

Email address:

Nominator's
signature:

Native title holders within the meaning of the *Native Title Act 1993* of the Commonwealth or registered native title claimants

NPW Act Schedule 9, clause 1(2)(d)(ii)

Are you a native title holder within the meaning of the *Native Title Act 1993* of the Commonwealth or a registered native title claimant? ☐ Yes ☐ No

Native title holder

If you are a native title holder, please provide the following details:

Tribunal file number:

Federal Court file number(s):

Application name:

Registered Native Title Bodies
Corporate (RNTBC):

Native title claimant

If you are a registered native title claimant, please provide the following details:

Tribunal file number:

Federal Court file number(s):

Application name:

Native Title Claim Group:

Note: If during your appointment on Aboriginal Cultural Heritage Advisory Committee your native title claim is dismissed, withdrawn or for any reason removed from the register, your appointment will no longer be valid. In that event, you must immediately report the change in your circumstances to Heritage NSW.

Aboriginal owners listed on the register under the *Aboriginal Land Rights Act 1983*

NPW Act Schedule 9, clause 1(2)(d)(iii)

Are you an Aboriginal owner listed on the register under the *Aboriginal Land Rights Act 1983*? ☐ Yes ☐ No

If you are nominating as an Aboriginal owner, please attach your letter from the Office of the Registrar, Aboriginal Land Rights Act 1983 (ORALRA), confirming that you are a registered Aboriginal owner. Should you require another copy, you may contact ORALRA.

Have you attached your letter from ORALRA confirming that you are an Aboriginal owner? ☐ Yes ☐ No

Involvement in cultural heritage matters in your local community

NPW Act Schedule 9, clause 1(3)(a)

Are you involved in cultural heritage matters in your local community? ☐ Yes ☐ No

Please indicate how you are involved in cultural heritage matters in your local community.

Understanding of cultural heritage management issues

NPW Act Schedule 9, clause 1(3)(b)

Do you have an understanding of cultural heritage management issues? ☐ Yes ☐ No

Please indicate your understanding of cultural heritage management issues.

Qualifications and expertise

Please list your qualifications/expertise (you may write 'refer to resume' if this detail is included in your attached resume).

Please attach a resume to support your nomination.

Note: The resume will need to be in either Microsoft Word or PDF format (maximum 5 pages) addressing experience/expertise/qualifications relevant to the Committee.

If you are unsuccessful in being appointed to the Aboriginal Cultural Heritage Advisory Committee on this occasion:

Do you consent to your information being kept on file for future vacancies? ☐ Yes ☐ No

Diversity information

Members of the community, including women, Aboriginal and Torres Strait Islander people, people of culturally diverse backgrounds, people with a disability and young people, are encouraged to apply for positions on NSW boards and committees.

Do you have a disability? ☐ Yes ☐ No ☐ Prefer not to say

Please advise of any special needs that need to be accommodated:

What is your gender?	<input type="checkbox"/> Male	<input type="checkbox"/> Female	<input type="checkbox"/> Non-binary	<input type="checkbox"/> Prefer not to say
What is your age range?	<input type="checkbox"/> 18-25	<input type="checkbox"/> 26-40	<input type="checkbox"/> 41-64	<input type="checkbox"/> 65 and over
Is English your first language?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say	
Are you from a culturally diverse background?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Prefer not to say	

If yes, please provide details:

References

Please list 2 professional references

Full name:

Email:

Relationship:

Phone:

Position/Organisation:

Full name:

Email:

Relationship:

Phone:

Position/Organisation:

Disclaimer and signature

I certify that my answers are true and complete to the best of my knowledge.

I approve the NSW Government undertaking the following probity checks, as deemed appropriate for applications to this Council: ASIC Banned and Disqualified search, ASIC Enforceable Undertakings Register search, Australian Financial Security Authority National Personal Insolvency Index search, NSW Police Force National Police Check and Office of the Children's Guardian Working with Children Check.

I acknowledge that if I am approved for appointment or reappointment to Aboriginal Cultural Heritage Advisory Committee, that I will be required to declare pecuniary / non-pecuniary interests.

Signature:

Date:

Information submitted on this form, including any personal details, will be a matter of public record and will be stored in the NSW Government records system. You can find out more about how the NSW Government handles the personal information it collects online by reading the attached NSW Government Appointment Form – Privacy Notice. By submitting this form, you consent to the collection and use of your personal information in accordance with this notice.

Appendix A – Privacy Notice

Privacy Notice under the *Privacy and Personal Information Protection Act 1998*

The primary personal information and secondary personal information (see definitions below) in this form is being collected by Heritage NSW, Department of Climate Change, Energy, the Environment and Water for the purpose of seeking approval for your appointment to a public sector board or committee, a public/statutory office, or an executive agency head.

For the purpose of seeking approval for your appointment, this information will be uploaded into the GOView database, which is managed by the Cabinet Office. It will also be provided to Cabinet or to the Minister responsible for approving the appointment. If necessary for the purpose of seeking approval for the appointment, it may be provided to other public sector agencies. In providing the information in this form, you consent to it being disclosed to those persons or agencies for the purpose of determining your appointment nomination.

In the event that you are nominated or considered for a further or different board or committee in the future, you also consent to the use/disclosure of your personal information as above, for the purpose of seeking approval for that appointment.

You are not required by law to provide the information in this form. However, if you choose not to provide the primary personal information, your appointment will not progress to the approval stage. Provision of the secondary personal information will not affect the consideration of your nomination.

In providing this information, you accept that your secondary personal information may be used for the purpose of reporting on diversity and inclusion practices and statistics across NSW Government boards and committees. Such reports may be provided to the Premier, Parliamentary Secretary, Ministers, or other NSW Government agencies. This is directed to supporting agencies and Ministers to consider diversity representation on boards and committees and look for opportunities to increase board and committee diversity. However, your name would not be included in any such statistical reporting.

In providing this information, if your appointment is successful, you consent to the use of your name and remuneration for the purpose of filling upcoming vacancies in NSW Government appointments when your term expires. You also consent to the publication of your name and remuneration on the Cabinet Office's website list of current board and committee members and other NSW Government appointments.

You have the right to obtain access to your personal information under s. 14 of the Privacy and Personal Information Protection Act. If the information held by a public sector agency is inaccurate, irrelevant, not up to date, incomplete, or misleading, you have the right to request that it be amended under s. 15 of the Privacy and Personal Information Protection Act. Primary personal information means:

- full name
- CV
- suburb/postcode of residence
- year of birth
- email address
- telephone number
- mobile number.
- secondary personal information means:
- gender
- Aboriginal and Torres Strait Islander status (ATSI)
- Culturally and Linguistically Diverse status (CALD)
- Person with a disability (PWD)

Aboriginal Cultural Heritage Advisory Committee contact details:

ACHAC.Secretariat@environment.nsw.gov.au

The Cabinet Office, Appointments, Boards and Committees Team Cabinet and Governance, Office of the General Counsel 52 Martin Place, Sydney NSW 2022

Email: boards@tco.nsw.gov.au

Environment and Heritage, Department of Climate Change, Energy, the Environment and Water, Locked Bag 5022, Parramatta NSW 2124. Phone: 1300 361 967 (environment and national parks enquiries); email: info@environment.nsw.gov.au; website: www.environment.nsw.gov.au. EH 2025/0165 May 2025.