

# Application to become a biodiversity expert within the meaning of the Biodiversity Assessment Method

## Instructions for submission

- This form must be completed by the person applying to be considered as a biodiversity expert under the Biodiversity Assessment Method (BAM).
- Where indicated, supporting documents must be attached as part of the submission.
- Once the form is complete, submit with supporting documents to [BAM\\_species\\_expert@environment.nsw.gov.au](mailto:BAM_species_expert@environment.nsw.gov.au).

## Instructions for supporting documents

- Label attachments using the naming convention:  
'[NAME]\_Expert Application\_[EVIDENCE TYPE]\_[SPECIES]'
- If a supporting document is relevant to multiple species, attach it under each species section.

## Section 1: Expert applicant details

|               |  |      |  |
|---------------|--|------|--|
| Name          |  |      |  |
| Email         |  |      |  |
| Contact phone |  |      |  |
| Signature     |  | Date |  |

## Section 2: Species for which expert status is being sought

| Scientific name | Common name |
|-----------------|-------------|
|                 |             |
|                 |             |
|                 |             |
|                 |             |

## Section 3: Submission describing evidence for expert status

A submission must be attached to this form addressing the following factors (1–4) for each species. Each section must be clearly labelled.

### 1. Academic qualifications

| Level of qualification | Title | Institution | Year attained | Attachment |
|------------------------|-------|-------------|---------------|------------|
|                        |       |             |               |            |
|                        |       |             |               |            |
|                        |       |             |               |            |
|                        |       |             |               |            |

### 2. Ecological research, habitat assessment and survey method experience

Include supporting document/s outlining experience (for example, employment, committee member, research project) in ecological research, habitat and survey methods for the relevant species. Address each species separately.

### 3. Résumé with information relevant to the application

Include résumé outlining survey location and date for each project, names of employers with period of employment over the last 10 years for each species. Where the project or employment is relevant to multiple species for which expert status is sought, please indicate this.

### 4. Peer-reviewed publications on the species

Include list of peer-reviewed publications for each of the relevant species or other evidence that you are a well-known authority on the species.

## Section 4: Applicant's acknowledgement

An expert report can be used instead of a species survey for all proposals to determine whether a species is present on the subject land. An expert report may be used to determine the location and area of habitat for the species polygon for species assessed by area of suitable habitat, and the estimated number of individuals for species assessed by count of individuals.

I, the expert applicant listed in Section 1, confirm that I understand the requirements for producing an expert report in accordance with Box 3 of the Biodiversity Assessment Method for the species identified in this application.

|           |  |
|-----------|--|
| Full name |  |
| Signature |  |

## Section 5: Applicant's declaration

I, the expert applicant listed in Section 1, confirm I will not act as a BAM biodiversity expert in circumstances where there is an actual, perceived or potential conflict of interest.

I have not contravened any relevant legislation, or held a licence, accreditation or other authority under relevant legislation that has been suspended or revoked.

|                  |  |
|------------------|--|
| <b>Full name</b> |  |
| <b>Signature</b> |  |

## Section 6: Authority to publish name and personal details on the website

I, the biodiversity expert applicant listed in Section 1, agree to my details being placed on the list of experts on the department website if my application is approved.

|                      |  |                             |  |
|----------------------|--|-----------------------------|--|
| <b>Full name</b>     |  |                             |  |
| <b>Signature</b>     |  |                             |  |
| <b>Email</b>         |  | <b>Agree to publication</b> |  |
| <b>Contact phone</b> |  | <b>Agree to publication</b> |  |

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Email: [info@environment.nsw.gov.au](mailto:info@environment.nsw.gov.au); Website: [www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)  
EH 2025/0325; September 2025.