

## Improved Systems for Household Problem Waste – Community Recycling Centres

### Advisory Service Application Form

#### General information

Applicants from the LGA priority list who are applying for funding under the Improved systems for Household Problem Waste – Community Recycling Centres are also eligible to access a support advisory service prior to and during their grant application. The Advisory Service is free and can be used for:

<b>Procurement/budgeting/ financial</b>	Peer review of planning approaches, or critical review of project timelines and risk plans.
<b>Planning/licensing</b>	Guidance on site selection, environmental protection licensing or development application procedures, or assistance in overcoming unforeseen planning and licensing issues. Advice will also need to be provided on NSW Planning legislation, zoning requirements and development applications which may impact on a CRC development.
<b>Technical/engineering</b>	Review of the design of infrastructure and civil works, making sure it is 'fit for purpose' and achievable within the budget available, or advice on equipment purchasing.
<b>General/other</b>	To overcome particularly challenging problems that require additional assistance, or which do not fall within the categories listed above.

This assistance is at the discretion of the EPA, based on the information provided in this application.

If assistance is approved a maximum of eight hours advice will be provided and this will be at no cost to the applicant. Access to the Advisory Service will close on **Friday, 10 May 2019**. For more details about the grants please refer to the [Guidelines for Applicants](#).

#### Application checklist

##### Eligibility criteria. Are you eligible to apply?

##### 1. Is your organisation a:

- Not-for-profit/non-government
- NSW council
- Other local-government controlled organisation
- Private industry or partnership
- Regional waste group (RWG), Regional Organisations of Councils (ROC) or Joint Organisations of Councils (JOC)
- State government entity

##### 2. Does your organisation service one of the following LGAs?

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Bayside              | <input type="checkbox"/> Parramatta  |
| <input type="checkbox"/> Blacktown            | <input type="checkbox"/> Ryde        |
| <input type="checkbox"/> Camden               | <input type="checkbox"/> Sutherland  |
| <input type="checkbox"/> Canterbury-Bankstown | <input type="checkbox"/> The Hills   |
| <input type="checkbox"/> Central Coast        | <input type="checkbox"/> Waverley    |
| <input type="checkbox"/> Ku-ring-gai          | <input type="checkbox"/> Woollahra   |
| <input type="checkbox"/> Northern Beaches     | <input type="checkbox"/> Wollondilly |

3. Does your organisation have a clear project proposal that will:

- Provide NSW households with access to a service where they can drop off their problem waste free of charge. Yes  No

**OR**

- Provide an innovative solution (e.g. mobile trailer, milk run service, or library stations) for the collection of household problem waste where a permanent drop off centre is not viable, or there is a demonstrated or practical need. Yes  No

**AND**

- Raise community awareness by engaging householders in good management of resource recovery and disposal options for their problem waste. Yes  No
- Provide a sustainable solution for the management of household problem waste. Yes  No

If you answered NO to **any of the above questions** you are **not** eligible for this advisory service. If you still believe the grant is relevant to your operation, please contact the EPA before preparing or submitting an application.

## Application form

The information in this form will be provided to the Advisory Service consultant. It will provide them with the initial background information for your grant project. This information will be built upon during subsequent meetings with the Advisory Service.

### 1. Application snapshot

Applicant organisation	
Project location (secured or proposed site)	
Funding requested. If unknown, use TBC.	
Project start date	
Project end date	

### 2. Primary contact (contact person for the project)

Title	<input type="text"/>	First name	<input type="text"/>	Surname	<input type="text"/>
Position	<input type="text"/>				
Phone	<input type="text"/>	Mobile	<input type="text"/>		
Email	<input type="text"/>				

### 3. Project summary

Provide a 100-word (maximum) summary of your project, describing the proposed facility and the expected outcomes.

### 4. Geographical reach

**Primary area** this must be the local government and state electorate for the project site address. To help you, use the links below to confirm the correct council and state electorate are being selected.

Local government area	<input type="text"/>	<a href="#">What is my local council</a>
State electorate	<input type="text"/>	<a href="#">What is my state electorate</a>

## 5. Assistance required

- Procurement
- Budget and financial planning
- Project management
- Site selection
- Planning approvals pathway
- Licencing
- CRC design
- Other (please specify)

## Application submission

This application form must be emailed as a **PDF Smart Form document**

Email your form to: [recycling.centres@epa.nsw.gov.au](mailto:recycling.centres@epa.nsw.gov.au)

**Note:** Requests for assistance under the CRC Advisory Service are available until:  
**3pm Friday 10 May 2019**

You are encouraged to apply early to allow sufficient time and resources to assist you with your request.